



School: \_\_\_\_\_

**WOODLAND PARK SCHOOL DISTRICT RE-2  
FINANCIAL REPORT FORM**

Complete and return this form to the building secretary or Activities Office. Include copies of order forms, invoices, and any other pertinent paperwork.

**Organization/Club name:** \_\_\_\_\_

**Name of Fundraiser:** \_\_\_\_\_

- | <b>Type of Fundraiser</b> <i>(check appropriate box)</i>                      | <b>Name of Vendor(s)/Donor(s)</b> <i>(if applicable)</i> |
|---|--|
| <input type="checkbox"/> Sales  | _____  |
| <input type="checkbox"/> Services   | _____  |
| <input type="checkbox"/> Donations  | _____  |
| <input type="checkbox"/> Other (pledge campaigns, entertainment events, etc.) | _____  |

**REVENUE** *(attach additional documentation if necessary)*

Description	Quantity Sold	x	Selling Price	=	Revenue (\$)
<i>Example: tubs of cookie dough</i>	<i>150</i>		<i>\$10.00</i>		<i>\$1,500.00</i>

TOTAL REVENUE: \$ \_\_\_\_\_

**COST OF FUNDRAISING EVENT**

Cost of any Items Sold           \$ \_\_\_\_\_

Other Fees/Expenses             \$ \_\_\_\_\_

TOTAL EXPENSES                 \$ \_\_\_\_\_

**NET INCOME** *(Total Revenue minus Total Expenses):* \$ \_\_\_\_\_

Deposit into Acct #: \_\_\_\_\_

Date(s): \_\_\_\_\_

\_\_\_\_\_  
Bookkeeper Signature             Date

\_\_\_\_\_  
Sponsor Signature                Date

*\*email a copy of this completed form to: [accounting@wpsdk12.org](mailto:accounting@wpsdk12.org)*