**Portability Request**

In accordance with state law, a teacher who has obtained nonprobationary status in another Colorado school district is not automatically granted nonprobationary status when he or she is hired by the District.  Rather, a teacher may be granted portability by the District only if the teacher meets the requirements of this policy, as determined by the District.

A teacher who does not request portability in accordance with this policy shall be considered a probationary teacher by the District. See policy GCFA for more information.

The teacher shall provide the following documentation to the District when requesting portability:

1. Performance evaluations for the prior two consecutive years that show the teacher received effectiveness ratings; and
2. Evidence of the teacher’s student academic growth data for the prior two consecutive years.

All documentation must be received by **September 30**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Employee Name:** | | | | | |
| **School District** | **School Year** | **Job Title** | **Final Effectiveness Rating** | **Effectiveness Ratings Attached** | **Student Academic Growth Attached** |
|  |  |  |  | 🞏 Yes 🞏 No\* | 🞏 Yes 🞏 No\* |
|  |  |  |  | 🞏 Yes 🞏 No\* | 🞏 Yes 🞏 No\* |

\*If you have answered “no”, please provide additional information here:

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**For HR Office Use Only:**

**🞏 Portability Granted 🞏 Portability Denied Date Received: HR Signature:**

**Reason Denied:**