

Summit Elementary

Remote Learning Overview

Overview: During the course of our extended break from school, Summit Elementary School has prepared a protocol for our students to sustain our school community and academic growth even with a change in our learning environment.

Our Goals:

- Keep students connected socially and emotionally to the school, to us and to each other.
- Provide authentic, meaningful learning experiences to continue their academic growth.
- Reinforce learning thus far in the year.
- Minimize loss of learning.

Our Communication Tools:

- IC messages
- Email
- Class DoJo
- Phone Calls
- Google Meeting
- Google Hangout
- Google Classroom
- More may be added

Our Participation and Attendance Expectations:

- Each student will participate in learning each day.
- Participation can be
 - Participating in a live classroom lesson
 - Submitting work through Google classroom
 - Logging activity on the remote learning log
 - Emailing or otherwise communicating with teachers
 - Logging into an online learning platform specified by the teacher and completing work
- If a student does not participate for 3 days and we haven't had any contact from the family, we will reach out via phone or email to see if you need support and with the goal of ensuring that every student stays connected to school.
- If a student does not participate for 7 days and we have not had any contact with you to discuss any problems, family illness, etc., we will reach out to our School Resource Officer to conduct a welfare check with the goal of ensuring that every student stays connected to school and that our families are safe.

All staff will be . . .

- Continuing to cultivate community with a hybrid model that includes both live learning sessions,

individually-paced lessons, and individual student conferencing/mentoring.

- Facilitating access to a rigorous curriculum that aligns with current grade-level progress.
- Designing and delivering content, assessing and monitoring progress, and providing support for all students for the duration of the event.
- Providing specific feedback to students each week.

Preschool Classroom teachers will be. . .

- Providing weekly activities for all students
- Conducting one-to-one mentoring/conferencing sessions with each student and their parent each week.

K-5 Classroom teachers will be. . .

- Providing a minimum of two 15 minute (minimum) live or recorded lessons with independent work and activities. These lessons will focus on reading, writing, and math. Science and social studies lessons may be provided as well but they will not be our focus at this time.
- Conducting one-to-one mentoring/conferencing sessions with each student each week.
- Providing daily communication.
- Maintaining office hours when they can chat with students and answer questions.

Specials teachers will be. . .

- Creating daily lessons for K/1, 2/3, and 4/5 students each day. These lessons can be found in the specials Google Classroom.
- Conducting a minimum of at least 1 live lesson per week with each group during their normally scheduled specials time.
- While specialists are providing a lesson each day, students typically only access each special once a week. Please do not feel that your child must complete all the activities each day. We encourage students to be engaged in each special at least once a week and then please take advantage of the additional opportunities as you see fit!

Intervention teachers (SPED, ELL, Title) will be. . .

- Scheduling small group or individual live sessions with your student based upon his/her plan.
- Coordinating with homeroom teachers to ensure that there are no scheduling conflicts.

Mental Health Professionals (counselor and social worker) will be. . .

- Scheduling small group or individual live sessions with your student based upon his/her plan or his/her current services.
- Coordinating with homeroom teachers to ensure that there are no scheduling conflicts.
- They will be available if your child has any needs in dealing with this new situation. Do not hesitate to reach out to directly to them Mrs. Wipprecht - swipprecht@wpsdk12.org and Dana Hutchcraft -

dhutchcraft@wpsdk12.org or you can let your child's classroom teacher know that you would like one of them to contact you.

Students Will:

- Access Google Classroom or the communication from their teacher for learning objectives and performance tasks.
- Complete tasks at an individual pace and meet virtually with their teacher and classmates at scheduled times.
- Receive a school-provided device and charger if needed. Our mass distribution will take place on Tuesday, March 31st and Wednesday, April 1st. Details with an alphabetical outline can be found in the e-mail.
- Have a designated “ Home Learning Coach” (i.e. parent, older sibling, caregiver) who will guide them through the lessons and completion of tasks
 - The intention is that the learning coach will help facilitate the best learning environment at home for the student by helping them establish a healthy home “school routine”, assist with logging in and live conferences, help connect students to resources, engage with technology, and encourage participation and completion of work.
 - The learning coach should allow the student to accomplish as much as possible by themselves as age, content, and technology requirements allow.
- Communicate daily with their teacher and advocate for help when needed.

Message from Katie Rexford:

We are living in unprecedented times and we are embarking on a new, exciting, and sometimes fearful journey. It is our greatest hope that we make this journey together and in the spirit of teamwork and family. Since this is new, it's going to be messy. It's going to have issues. It's going to be far from perfect--especially when we first start out. Let's give each other grace as we navigate these waters! Communication is going to be key during this time and we want to support you and work as a team with you. If you need anything at all, please don't hesitate to let me know!

Thank you for your continued partnership and support! And thank you for the opportunity to work with your children, even if it is going to look different, each and every day!

Respectfully and humbly yours,

Katie Rexford, Principal