

District Accountability Committee

Meeting Minutes

Wednesday, May 17th, 2023

Start Time 6:05 pm

Attendance

Kaci Guthrie, Seth Bryant, Aaron Helstrom, Sean Pekron, Ali Orellana, Tom Torrance, Kip Shubert, Jamie Dion, Mike Demuth, Bill Phalen, Director Illingworth, Amy Ryan (here in lieu of Superintendent Ken Witt)

Absent: Don Zaleski, Michelle Howell, Jessie Seibert, Ashley Lawson, Director Rusterholtz, Superintendent Ken Witt

Welcome and agenda review

Discussion items

1. Safety
 - a. Information on changes to school structures for upcoming school year
 - i. Dedicating \$1M in budget towards safety out of reserves for security improvements for facilities. Touring building with school administration, law enforcement, and security to determine what is needed to make improvements. Currently this is preliminary budget, reviewed by budget. Does not include personnel.
 1. DAC recommendations. Add security vestibules in Merit part of the building. MAG locks and CCTV on Central Building. ID presentation also needed. Beginning and end of school day in the high school, security is lacking. Good throughout the school day. After hours for extracurricular and athletic events-need to consider. Desire to explore personnel security options. WPSD and TSCO doesn't have enough staff to cover.
 - b. Discuss student crossing safety and propose recommendations for Board of Education consideration.
 - i. Ben Schmidt from WP City says they have budget to add in some security measures.
 - ii. Possible solutions: Flashing crossing light signs w/button, sign at middle school exit, permanent speed sign in both directions on Kelly's at both schools, dropping speed from Merit/WPMS-Columbine to 20mph during school hours, police presence when available, brighter vests, new signs that light up, whistles.
 - iii. Suggestions from DAC: Speed bumps, rumble strips, stoplight, 4 way stop, plowing Kelley's road (making it a priority), traffic study, go to city council and

speaking at public comment and address issue. Gateway add sidewalk in parking lot to help with traffic flow and safety concerns.

- c. District security operations and incident response standardization
 - i. DAC suggestions-Current protocols in place, called ALICE. Need to ensure all students and schools can follow the SOP. WPMS and Merit running fire drills and protocols together. Phone system they discovered in the middle school administration offices caused false emergency, need to evaluate if this is in more schools. Need to ensure there are first, second, and third level contacts in place to ensure chain of command. Columbine ran a great shelter in place procedure.
2. Review 2023-2024 preliminary budget.
 - a. Amy Ryan presented the preliminary budget to DAC. As DAC, we only review general funds which include the day-to-day operations. Increasing life insurance, professional liability insurance, coverage for part time, and PACE. Evaluating % for salary increases.
 - b. Proposed budget will be presented to BOE on June 14th.
3. Review of the rules of operation for the DAC and discuss proposed changes.
 - a. State law sets out what the composition of the DAC is, but BOE can make additions.
 - b. DAC suggestions-Add a student representative from the charter school. Idea to add additional meetings throughout the year. Would like to start meetings earlier in the school season, August/September. Carry over previous body to help with transition.

Closing statement from the Chair

Action

Amend to add approval of meeting minutes from the April 18th, 2023, meeting. Approved by majority.

Adjourn

Meeting adjourned at 7:30pm