

Woodland Park School District Re-2

**BOARD OF EDUCATION**

Regular Board Meeting – June 12, 2019

**CALL TO ORDER**

The meeting was called to order by President Beth Huber at 6:07 p.m. with the following members present: Gwynne Dawdy, Corbin Graber, Carol Greenstreet, Nancy Lecky, and Mrs. Huber.

**APPROVAL OF AGENDA**

MOTION Lecky, second Dawdy, to approve the agenda. MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet; Huber, Lecky.

**PUBLIC COMMENT**

A parent had some questions about homework, testing, and final exams at the high school. Board President Beth Huber referred her to speak with Kevin Burr, High School Principal.

**CONSENT CALENDAR/Blanket Motion**

MOTION Dawdy, second Greenstreet, to accept administrative recommendation and approve action on the following items:

**VI.a.** Minutes – May 8 and 29, 2019

**VI.b.** Bills & Financials (Addendum A)

**VI.c.1.** Personnel – **New Contracts – Certified:** *Cynthia Frankmore*, GES Preschool Director, effective 2019-20 school year; *Laura Davis*, MS Grade 8 Special Education, effective 2019-20 school year; *Laura Villarreal*, MS Grade 7 Special Education, effective 2019-20 school year; *Tianna Seavey*, MS Affective Needs Special Education, effective 2019-20 school year; *Elisabeth Russell*, HS Affective Needs Special Education, effective 2019-20 school year; *Carlie Vahsholtz*, SES Kindergarten/Grade 1, effective 2019-20 school year. **Classified:** *Stefanie Merson*, HS Counseling Secretary/Registrar, effective 2019-20 school year; *Robert Budynas*, SES .38 FTE Night Custodian, effective May 24, 2019; *Audra Pflug*, CES .5 FTE Preschool Paraeducator, effective 2019-20 school year; *Linda Hunt*, MS Night Custodian, effective June 19, 2019; *Lindsay Strelec*, CES Instructional Paraeducator, effective 2019-20 school year; *Leland Rich*, MS Night Custodian, effective June 5, 2019; *Grant Langdon*, SWAP Specialist, effective 2019-20 school year; *Amy Teschendorf*, CES Line of Sight Paraeducator, effective 2019-20 school year; **Co-Curricular:** *Travis Seabolt*, HS Head Hockey Coach, effective 2019-20 school year; **Transfers – Certified:** *Shasta Marshall*, CES Grade 5 to GES Grade 4/5, effective 2019-20 school year; **Classified:** *Joseph Busby*, SES .35 FTE Night Custodian to CES 1.0 FTE Night Custodian, effective May 22, 2019; *Mercedes Persing*, SES Special Education Paraeducator to GES Preschool Paraeducator, effective 2019-20 school year; *Christine Cooper*, MS/HS Nurse Aide to MS Counseling Secretary/Technology, effective 2019-20 school year; *Jessica Duncanson*, MS Special Education Paraeducator to HS Alternative Education Paraeducator, effective 2019-20 school year.

**VI.c.2.** Personnel – **Resignations – Certified:** *Lacey Boggs-Elliott*, HS Library Media Specialist, effective end of 2018-19 school year; **Classified:** *Michael Loper*, MS Special Education Paraeducator, effective end of 2018-19 school year; *Luis Peleaz*, CES Night Custodian,

effective May 21, 2019; *Christina Chapman*, HS Special Education Paraeducator, effective end of 2018-19 school year; *Jenny Edwards*, MS Special Education Paraeducator, effective end of 2018-19 school year; *Heath Cargill*, MS Night Custodian, effective May 31, 2019; *Hannah Nuss*, GES .38 FTE Night Custodian, effective May 28, 2019; *Darla Childers*, CES .9 FTE Building Secretary, effective June 14, 2019; **Co-Curricular:** *Neil Levy*, HS Varsity Baseball Coach, effective May 23, 2019; *Jeff Gwinn*, HS Assistant Golf Coach, effective June 1, 2019; **Retirements:** *Pete Hartleben*, District Maintenance Supervisor, effective July 1, 2019.

**VI.d.** Monitoring Reports  
EE-8, Global Executive Limitation

**VI.e.** Policy Governance Monitoring  
GP-9, Development of New Board Policy  
GP-10, Monitoring Board Performance  
P, District Purpose Statement

**VI.f.** 2019-2020 CASB Membership Dues

MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Lecky.

**PUBLIC HEARING ON 2019-2020 BUDGET**

The public hearing was held on the 2019-20 budget and copies were made available for the public. Director of Business Services Brian Gustafson shared the 2019-20 final budget will be approved at the June 26 Special Board Meeting/Work Session.

**STRATEGIC PLANNING UPDATE**

Each administrator that oversees the four strategic buckets: Academic Success, Educator Talent, Social/Emotional Growth, and Communication, provided a year-end presentation to the Board of Education.

**DISTRICT CULTURE SURVEY RESULTS**

Director of Human Resources Del Garrick presented the results from the survey conducted this year.

**WPEA REPORT**

No representative attended the meeting.

**SUPERINTENDENT REPORT**

Superintendent Woolf shared how much he enjoyed the commencement ceremonies.

Superintendent Woolf reviewed upcoming key dates for the Board to mark on their calendars.

Superintendent Woolf shared we are moving forward with our restructure of duties at Central Office. Mr. Woolf will be evaluating all of the principals, Asst. Supt. Linda Murray will be taking on K-12 teaching/learning training, and Tina Cassens, new title to be determined, will be taking on the Social/Emotional portion with the addition of social workers and counselors via grant funds.

**BOARD OF EDUCATION REPORTS**

Board Secretary Carol Greenstreet shared she was impressed when the facilitator of the Meet & Confer Large Circle commented that we do not need a facilitator as the Association and District work together tremendously and the issues brought forth by both sides are so closely aligned.

**SCHOOL MEAL PRICING**

Mr. Gustafson presented the information and the rationale for increasing the school student breakfast and lunch meal pricing starting in school year 2019-20. After discussion, MOTION Greenstreet, second Dawdy, to approve the school meal prices as presented (Addendum B). MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

**CANCEL JULY REGULAR BOARD OF EDUCATION MEETING**

MOTION Graber, second Lecky, to cancel the July Regular Board of Education meeting. MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

**RESOLUTION TO DESIGNATE ELECTION OFFICIAL**

Mrs. Huber read the resolution. MOTION Greenstreet, second Lecky, to designate Kelley Havin as the school election official for the November Election and the authority to cancel said election if need be (Addendum C). MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

**DIRECTOR RESIGNATION**

Director of District A (At-Large), Carol Greenstreet, submitted her resignation effective June 12, 2019. Mrs. Greenstreet served on the Board of Education since being appointed September 8, 2010. Mrs. Huber thanked Mrs. Greenstreet for her service. A gift was presented to Mrs. Greenstreet and after adjourning the meeting, members of the audience as well as the Board of Education had the opportunity to thank Mrs. Greenstreet for her years of service. MOTION Greenstreet, second Lecky, to accept director resignation. MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

**ADJOURN**

MOTION Dawdy, second Graber, to adjourn the meeting at 8:32 p.m. MOTION CARRIED; Voting Aye – Dawdy, Graber, Huber, Lecky.

Attest:

  
\_\_\_\_\_  
Board of Education Secretary

  
\_\_\_\_\_  
Board of Education President

**ADDENDUM A**

Woodland Park School District RE-2  
General Fund  
Revenue/Expenditure Report (Unaudited)  
May 2019

	<b>FY 2018</b>	<b>May-18</b>		<b>FY 2019</b>	<b>May-19</b>	
	<b>Budget</b>	<b>Actual</b>	<b>%</b>	<b>Budget</b>	<b>Actual</b>	<b>%</b>
<b>Revenues</b>						
Prop & SO Tax	9,922,110	7,573,300	76.33	7,856,284	5,306,610	67.55
Sales Tax	-	-	0.00	2,267,410	1,933,558	85.28
Earnings on Investments	40,000	81,481	203.70	65,000	149,383	229.82
Rents/Leases	75,500	71,533	94.75	76,000	75,097	98.81
Other Local Sources	360,464	271,330	75.27	333,500	381,705	114.45
State Equalization	11,001,597	9,769,489	88.80	11,355,673	9,379,830	82.60
ECEA (Special Ed)	-	-	-	-	-	0.00
IDEA Part B	104,915	-	0.00	73,938	-	0.00
State Ed Priorities Flowthrough	20,650	-	0.00	21,000	-	0.00
Medicaid Reimbursement	235,827	333,781	141.54	275,000	419,796	152.65
Lease Proceeds	-	-	0.00	-	-	0.00
Rural Funding	412,671	343,892	0.00	393,562	393,562	0.00
Other	(267,814)	(301,269)	112.49	(241,222)	(318,949)	132.22
	<b>21,905,920</b>	<b>18,143,537</b>	<b>82.82</b>	<b>22,476,145</b>	<b>17,720,593</b>	<b>78.84</b>
<b>Expenditures</b>						
Instructional	10,531,586	8,788,254	83.45	10,924,410	9,200,919	84.22
Special Education	2,300,222	1,973,919	85.81	2,648,282	2,153,400	81.31
Co-Curricular	615,874	559,157	90.79	703,981	665,894	94.59
Support Services	1,179,635	930,367	78.87	1,437,761	1,279,400	88.99
Instr Staff	1,302,864	1,144,861	87.87	1,388,818	1,106,352	79.66
General Admin	786,755	650,085	82.63	917,901	856,498	93.31
School Admin	1,328,891	1,191,495	89.66	1,455,959	1,281,375	88.01
Business Svc	415,767	359,634	86.50	436,422	363,141	83.21
Oper & Maint	1,934,188	1,727,151	89.30	2,005,643	1,823,131	90.90
Student Transp	1,095,761	781,218	71.29	1,168,075	871,501	74.61
Central Support	298,113	210,092	70.47	402,972	203,007	50.38
Other Support	835,217	820,248	98.21	874,751	867,469	99.17
Facilities & Sites	1,265,141	242,730	19.19	1,257,019	751,950	59.82
	<b>23,890,014</b>	<b>19,379,210</b>	<b>81.12</b>	<b>25,621,994</b>	<b>21,424,038</b>	<b>83.62</b>

## Notes:

*\*Expenditures, Facilities & Sites: Includes annually appropriated capital lease purchase payments*

*\*Central Support includes E-rate reimbursement applied in July*

**ADDENDUM A**

**General Fund Fund Balance Report**

Revised: 6/6/19

Fiscal YR 2019	7/31/2018	8/31/2018	9/30/2018	10/31/2018	11/30/2018	12/31/2018	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019
Beg Fund Bal	\$9,566,414	\$6,979,080	\$6,202,040	\$5,935,324	\$5,483,575	\$4,119,746	\$3,816,628	\$3,653,592	\$3,371,425	\$5,721,106	\$5,177,116	\$4,553,021
- Restrictions	\$1,462,369											
+ Revenues	\$625,659	\$1,253,679	\$1,746,569	\$1,410,827	\$1,369,755	\$1,333,007	\$1,246,885	\$1,513,322	\$4,256,563	\$1,181,619	\$1,782,707	\$0 TOTAL
- Expenditures	\$1,903,046	\$2,030,718	\$2,013,285	\$1,862,576	\$2,733,584	\$1,636,125	\$1,409,921	\$1,795,490	\$1,906,881	\$1,725,610	\$2,406,801	\$0 TOTAL
End Fund Bal	\$6,979,080	\$6,202,040	\$5,935,324	\$5,483,575	\$4,119,746	\$3,816,628	\$3,653,592	\$3,371,425	\$5,721,106	\$5,177,116	\$4,553,021	\$4,553,021
% of annual budget	26%	24%	23%	22%	17%	16%	16%	15%	22%	21%	19%	19%

Fiscal YR 2017	7/31/2017	8/31/2017	9/30/2017	10/31/2017	11/30/2017	12/31/2017	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018
Beg Fund Bal	\$9,796,644	\$8,005,972	\$7,769,752	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,332	\$4,850,863	\$6,953,879	\$6,590,305	\$7,660,857
- Restrictions	\$943,754											
+ Revenues	\$578,747	\$1,306,253	\$1,397,262	\$1,297,441	\$1,339,886	\$1,083,904	\$1,439,617	\$1,356,580	\$3,869,933	\$1,322,429	\$3,151,487	\$3,160,398 TOTAL
- Expenditures	\$1,425,665	\$1,586,111	\$1,790,602	\$1,625,363	\$2,360,980	\$1,595,877	\$1,641,708	\$1,819,049	\$1,766,917	\$1,686,003	\$2,080,935	\$2,154,956 TOTAL
End Fund Bal	\$8,005,972	\$7,769,752	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,332	\$4,850,863	\$6,953,879	\$6,590,305	\$7,660,857	\$9,509,395
% of annual budget	23%	22%	21%	20%	18%	16%	16%	15%	20%	19%	22%	26%

4 Values may change as Adjusting Journal Entries are posted  
 Fund Balance is actually calculated once at the end of the fiscal year. The 'End Fund Bal' provides an estimation of what the FB would be if the fiscal year ended at that time.  
 Beg Fund Bal' is tied to previous year's audited FB amount & includes Risk Management FB

ADDENDUM A

Investment Report FY 19

Institution	Description	Earnings											
		July	August	September	October	November	December	January	February	March	April	May	June
ColoTrust	ColoTrust + General Fund	\$ 13,662.54	\$ 12,838.77	\$ 10,909.50	\$ 11,030.10	\$ 9,137.16	\$ 7,771.91	\$ 7,284.74	\$ 5,596.40	\$ 9,257.63	\$ -	\$ 10,356.84	\$ -
ColoTrust	Bond Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VectraBank	Public Funds Money Market	\$ 73.66	\$ 71.37	\$ 71.38	\$ 108.24	\$ -	\$ 1,151.87	\$ 507.97	\$ 446.77	\$ 481.71	\$ 509.22	\$ -	\$ -
Vectra Wealth Advisors	Government & Agency Bonds, Money Market Funds	\$ 1,836.97	\$ 5,951.87	\$ (1,246.82)	\$ (2,356.14)	\$ 3,290.11	\$ 17,937.22	\$ 3,248.09	\$ 3,836.25	\$ 12,786.53	\$ 2,938.26	\$ 463.33	\$ -
	<b>EARNINGS ON INVESTMENTS</b>	\$ 15,573.17	\$ 18,362.01	\$ 9,734.06	\$ 8,782.20	\$ 12,427.27	\$ 26,861.00	\$ 11,040.80	\$ 9,879.42	\$ 22,475.87	\$ 3,447.48	\$ 10,800.17	\$ -

May report released prior to ColoTrust statement  
 Vectra Wealth Advisors statements arrive around the 15th of each month

## ADDENDUM B

*Woodland Park School District*  
*'Elevate Your Education'*

Serving Woodland Park, Divide and Florissant

The Woodland Park School District RE-2 is requesting an increase in school lunch prices for FY 2019-2020 as follows:

	<u>Previous 2018-2019</u>	<u>Proposed 2019-2020</u>	<u>Result</u>
<b><u>Breakfast</u></b>			
Elementary	\$1.55	\$1.60	↑\$.05
MS & HS	\$1.70	\$1.75	↑\$.05
Adult	\$2.35	\$2.35	No Change
<b><u>Lunch</u></b>			
Elementary	\$2.70	\$2.80	↑\$.10
MS & HS	\$2.95	\$3.05	↑\$.10
Adult	\$3.70	\$3.70	No Change
Milk	\$.50	\$.50	No Change

Price increases are designed not only to offset increasing costs of contracted services, supplies and equipment, but also are necessary for compliance with the "National School Lunch Program: School Food Service Account Revenue Amendments Related to the Healthy, Hunger-Free Kids Act of 2010." Per National School Lunch Program regulations at 7 CFR 210.14(e), school food authorities which, on a weighted average, charge less than \$3.00 for paid lunches in FY 2019-2020 should adjust their weighted average lunch price or add non-Federal funds to the non-profit school food service account. The changes listed here brings the WPSD weighted average closer to compliance at \$2.95 for each paid lunch.

Approval

*Beth Huber*

*Beth Huber, Board of Education President*

June 12, 2019

**RESOLUTION**

**Designate School District Election Official**

The Board of Education of Woodland Park School District Re-2 in the County of Teller, State of Colorado shall conduct its regular biennial school election on November 5, 2019, as provided by state law and participate in the election coordinated by the County Clerk and recorder of Teller County.

The Board of Education designates Kelley Havin to serve as the school-designated election official for the 2019 regular biennial school election. The school-designated election official shall perform election duties on behalf of the Board of Education, as well as has the authority to cancel the election and declare the candidates elected if at the close of business on September 3, 2019 there are not more candidates than offices to be filled at the election, including candidates filing affidavits of intent to be write-in candidates.

Adopted: June 12, 2019

Woodland Park School District Re-2  
Board of Education

ATTEST:



Board of Education Secretary



Board of Education President