

Woodland Park School District Re-2

BOARD OF EDUCATION

Regular Board Meeting – September 12, 2018

CALL TO ORDER

The meeting was called to order by President Beth Huber at 6:02 p.m. with the following members present: Gwynne Dawdy, Corbin Graber, Carol Greenstreet, Nancy Lecky, and Mrs. Huber.

APPROVAL OF AGENDA

MOTION Greenstreet, second Graber, to approve the agenda. MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

HIGH SCHOOL STUCO REPORT

STUCO representative Emily Arseneau shared next week is Homecoming with the theme of *Seasons*. STUCO will begin decorating local businesses on Thursday and high school hall decorating will be on Sunday. The focus after Homecoming will be the Drive Smart campaign.

HIGH SCHOOL ACTIVITIES & ATHLETICS REPORTS

High School Dean of Students Sara Lee and High School Athletic Director Joe Roskam updated the Board of Education on the activities and athletics happenings: Activities: Forensics – will host 2 competitions on November 3 and February 18; Knowledge Bowl – will host a tournament on September 29; Art – students are excited to work with other art students in the District to provide bowls for Empty Bowls night which is an important fundraiser; Beta Club – Induction is October 1 at 6:30 p.m.; Marching Band – won the band size category at the state fair parade, drum majors are training 8th graders who will march with the band in the Homecoming parade, next competition is October 6 at Legend High School; Performing Arts - the fall musical has been cast and Little Shop of Horrors will be performed November 8 - 10, Choir will have their first concert on October 11; and 2 new clubs have been formed, Olympic weight lifting and rock wall climbing. Athletics: Men's Golf – Finished 2nd in League and will host Regionals on September 18; Cheer – will host the league championship on November 7; Volleyball – 5-0; Softball – made it to the finals at the Berthoud tournament; Men's Soccer – 3-2; Cross Country – continues to perform well; Football – 0-2.

On the administration side of things: the middle school athletic directors and Mr. Roskam are in the planning phase of providing a positive coaching alliance training; at the high school they will be taking a more proactive approach with student eligibility and will pull grades again on Wednesdays, which will allow one more opportunity for coaches to encourage students with their learning; a swimming coach has been hired and on Thursday a 'meet and greet' is being held.

AMBULANCE DISTRICT BALLOT INITIATIVE

Mr. Tim Dienst, Chief Executive Officer of the Ute Pass Regional Ambulance District presented information on their ballot initiative for a one-half cent sales tax increase and asked the Board of Education to consider supporting this initiative.

WELCO PRESENTATION

Julie Cutting, new District Wellness Coordinator, and Misty Leafers, former District Wellness Coordinator, presented a brief overview of the District Comprehensive Wellness Plan and shared the District was one of the Healthy Schools Champion Excellence Award winners and presented the banner. The District received \$500 and will be distributed evenly between the five schools.

PUBLIC COMMENT

None.

CONSENT CALENDAR/Blanket Motion

MOTION Dawdy, second Lecky, to accept administrative recommendation and approve action on the following items:

- VI.a.** Minutes – August 8, 15, and 22, 2018
- VI.b.** Bills & Financials (Addendum A)
- VI.c.1.** Personnel – **New Contracts – Certified:** *Sandra Reynolds*, Columbine .5 FTE ELL – OYO, effective August 20, 2018 for 2018-19 school year; *Barbara Wieben*, SES .2 FTE Enrichment Academy – OYO, effective September 5, 2018 for 2018-19 school year; **Classified:** *Cynthia Behr*, MS SSN Special Education Paraeducator – OYO, effective 2018-19 school year; *Faith Mattson*, HS SSN Special Education Paraeducator – OYO, effective 2018-19 school year; *Brianna Mattson*, HS PLACE Special Education Paraeducator – OYO, effective 2018-19 school year; *Katrina Hallam*, HS PLACE Special Education Paraeducator – OYO, effective August 22, 2018 for 2018-19 school year; *Christina Chapman*, HS SED Special Education Paraeducator – OYO, effective 2018-19 school year; *Cynthia Litchfield*, CES Special Education Paraeducator – OYO, effective August 23, 2018 for 2018-19 school year; *Carrie Fox*, District Crossing Guard – OYO, effective August 24, 2018 for 2018-19 school year; *Kristy Hamilton*, MS SED Special Education Paraeducator – OYO, effective August 28, 2018 for 2018-19 school year; *Darla Childers*, CES .9 FTE Building Secretary, effective September 4, 2018; *Hugh Bevill*, District Van Driver, effective September 4, 2018; *Allison Derschan*, GES PLACE Special Education Paraeducator – OYO, effective August 31, 2018 for 2018-19 school year; *Renada Hays*, CES .27 FTE Crossing Guard – OYO, effective September 5, 2018 for 2018-19 school year; *Renada Hays*, CES .3 FTE Night Custodian, effective September 6, 2018; *Cory Makris*, CES Night Custodian, effective September 12, 2018; **Transfers – Certified:** *Donna Frick*, SES .5 FTE Gifted & Talented to SES 4th/5th Grade, effective 2018-19 school year; **Classified:** *Barbara Roy*, MS .5 FTE Campus Monitor to HS .5 FTE SSN Special Education Paraeducator, effective 2018-19 school year; *Karen Richardson*, CES Night Custodian to CES .93 FTE Paraeducator, effective September 10, 2018; *Pam Whiteman*, CES .69 FTE Building Secretary to CES .5 FTE Building Secretary, effective September 4, 2018; *Moriah Briscoe*, GES .54 FTE PLACE Special Education Paraeducator to GES 1.0 FTE PLACE Special Education Paraeducator, effective September 10, 2018; **Guest Teacher & Classified List:** As presented.
- VI.c.2.** Personnel – **Resignations – Classified:** *Jessica Edgett*, CES .3 FTE Night Custodian, effective August 9, 2018; *Erin Dewhirst*, CES .9 FTE Building Secretary, effective August 17, 2018; *Barbara Roy*, HS .5 FTE Campus Monitor, effective August 20, 2018; *Meredith Lee*, HS/MS Health Aide, effective September 28, 2018; *Kim Dodge*, CES .93 FTE Paraeducator, effective September 7, 2018; *Allison Derschan*, GES PLACE Special Education Paraeducator, effective September 10, 2019; **Co-Curricular:** *Christopher Woods*, HS Assistant Softball Coach, effective August 10, 2018.
- VI.d.** Board Governance Policies GP-5 and GP-10

- VI.e.** District Accountability Committee for 2018-2019: Veronica Wolken, Elizabeth Barnaby, Jason Roshek, Ashley Lawson, Eve Owen, Shannon Andersen, Sarah McCaslin, Holley Sasser, Katie Rexford, Kerry Butzlaff, Khursid Rogers, Yvonne Goings, Penny Vetter, Lara McCafferty, Kevin Burr, Tom Torrance, Eric Cefus, Karen Casey-Svetich, Gwynne Dawdy, Corbin Graber, Steve Woolf, Linda Murray.
- VI.f.** District Evaluation Council Committee for 2018-2019: Val Brown, Kevin Burr, Kerry Butzlaff, Del Garrick, Yvonne Goings, Beth Huber, Lisa Kitson, Ashley Lawson, Nancy Lecky, Lauren Lehmann, Linda Murray, Katie Rexford, Jennifer Stone, Erin Street, Steve Woolf.
- VI.g.** Board of Education Goals 2018-19

MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

PUBLIC RELATIONS UPDATE

Public Relations/Communications/Grant Writing Specialist Stacy Schubloom shared the vision banners have been hung in every building; Mr. Woolf has had many interviews with media; just finished shooting the first weekly video update and thanked the Middle School Panther News Network for their help; Newmont CC/V Mine Grant - applications have been sent out and this year is in electronic format, deadline is October 8, will be working with the committee by reviewing the rubric, application requirements, etc., plan to present the grant recipients at the November Board meeting; Homecoming Parade is next week and asked the Board if they still plan to participate – due to 2 board members being parade judges, 1 having to work, and another being on another float, they will not participate in this year's parade.

ENROLLMENT UPDATE

Superintendent Mr. Steve Woolf shared we are continuing to watch our enrollment numbers and we are currently very close to projections. Final numbers will not be known until count day which is Wednesday, October 3.

STRATEGIC PLANNING UPDATE

Mrs. Schubloom updated the Board of Education on *Communication* and shared her and Brian Gustafson continue to work on the communications framework. She demoed the newly designed website, which is almost completed by the design company. Once the design phase is complete, we will add our information. The new website is scheduled to go live in October.

ACCREDITATION

Assistant Superintendent Linda Murray shared the state accredits the District and the District accredits our schools which is based on academic achievement, growth, and postsecondary readiness. The district categories/ratings are: Accredited with Distinction; Accredited; Improvement; Priority Improvement; and Turnaround. The District is "Accredited – Low Participation" and Gateway and Summit Elementary are rated "Accredited" and Columbine Elementary, Middle, and High School are rated "Accredited – Low Participation". Individual schools will present to the Board of Education and District Accountability Committee throughout the year and during these presentations will share their celebrations as well as goal areas.

AMENDMENT 73

Director of Business Services Brian Gustafson distributed information on Amendment 73 and reviewed with the Board of Education. After discussion, decision was made to create a draft resolution in support and will be reviewed and discussed at the September Work Session.

FACILITY USE FEES, INCLUDING AUDITORIUM USE

Mr. Gustafson distributed administration policy KF and regulation KF-R and reviewed with the Board of Education the proposed changes as well as the fee structure. After discussion, decision was made to discuss and review further at the September Work Session.

ADMINISTRATION POLICY UPDATE

Mr. Woolf informed the Board of Education the following Administration policies have been updated. These revisions were changes to federal laws, cross references, legal reference updates, and general housekeeping: ADA, AD, AC-E-1, BEDA, CCA, DJE, EEA/EAA-R, EF-E-2, EEAG, EEAE, EEA, GBGB, GBGA, GBK, GBGE, GBGA-R, GBEB, GCE/GCF-R, GCQF-R, GCQC/GCQD-R, GCE/GCF, GCA, GCF, GC, GDE-GDF-R, GDE/GDF, IHBD, IKA, IHBEA, IHAM, IKE-R, JLCD, JLCB-R, JJA-2, JICEC, JICEC-R, JICEA-R, JFABB, JFABB-R, JJA-1, JICEA, JLCB, JH, JRA/JRC, JFBB-R, JFBA-R, JFABE-R, JFABD-R, JFABD, JE, JQ, JKD/JKE, JJJ, JLC, JFBB, JFBA, JFABE, JF-E, JKD/JKE-E, KBA, KF. These policies/regulations have been sent to CASB for updating on the online policy search.

SECOND READING AND APPROVAL OF GP-4 BOARD COMMUNICATIONS

The Board of Education reviewed draft of the new GP-4 Board Communications. MOTION Dawdy, second Graber, to approve the second and final reading of the policy as presented. MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

WPEA REPORT

WPEA Representative Anna Thompson shared with the Board of Education the WPEA Executive Team for 2018-2019: President – Anna Thompson, Vice-President – David Graf, Treasurer – Carol McGill, Secretary – Tami Shaw. This month's spotlight is on all the roles educators play as mentors, parents, and volunteers. Our staff throughout the District has hit the ground running.

SUPERINTENDENT REPORT

Superintendent Woolf shared it is that time of year when much of the attention goes to our high school and middle school due to athletics and activities kicking into high gear. Very proud of the pride, spirit, and enthusiasm our students, community, and staffuly show. Had the opportunity to roam the halls of our elementary schools and interact with students and staffuly and you can feel a great culture every time in their buildings.

Reviewed upcoming key dates for the Board to mark on their calendars: September 19 – Homecoming Parade 6:00 p.m. followed by the bon fire at Middle School; September 26 – Board Work Session 5:00 p.m.; September 27 – Board Retreat at Edgewood Inn 1:00 p.m.; October 9 – Pastor's Outreach Luncheon.

Potential Future Curricular Opportunities - we have been meeting with representatives of Pikes Peak Community College in hopes to create opportunities for high school students and give them more tools to face their future. Discussions have included classes/programs in Cyber Security, Construction Science, Certified Nursing Assistants Training, and many of the basic college classes. High School

Principal Kevin Burr has shared his vision of a senior's half day either be in a class for college credit or in a CTE program headed toward a certificate or a degree.

WILD – We will start to meet next week with the 47 staffuly who have an interest in putting together 'Wild Clubs' in their schools. Mr. Woolf will explain more about this at the upcoming Board Retreat.

Project Based Learning – Thrilled the Middle School took the lead on instituting the Summit Learning Platform which allows for PBL. We have elementary and high school teachers headed in that direction and attending trainings as well. Mr. Burr, Mrs. Cassens, and I will be visiting Erie High School on October 1 to watch their PBL program in action and get a presentation on how it works from their program director.

Video Newsletters – We are trying something different with the help of our middle school video class. Each Tuesday we will be filming two short videos as another outreach to our staffuly and community.

Swimming – Met with the aquatic center today and discussed offering swimming for Columbine students for the 8 weeks prior to the Holidays, pending funding. We will also be meeting with the other buildings and aquatic center to discuss swimming opportunities for their students.

BOARD OF EDUCATION REPORTS

Director Corbin Graber shared he visited the Challenger Learning Center with our Grade 8 students. What an amazing opportunity.

ADJOURN

MOTION Greenstreet, second Lecky, to adjourn the meeting at 8:29 p.m. MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

Attest:



Board of Education Secretary



Board of Education President

ADDENDUM A

Woodland Park School District RE-2
General Fund
Revenue/Expenditure Report (Unaudited)
August 2018

	FY 2018	Aug-17	%	FY 2019	Aug-18	%
	Budget	Actual		Budget	Actual	
Revenues						
Prop & SO Tax	9,922,110	310,889	3.13	7,796,895	300,959	3.86
Sales Tax	-	-	0.00	2,227,890	-	0.00
Earnings on Investments	40,000	20,446	51.12	40,000	15,573	38.93
Rents/Leases	75,500	12,300	16.29	76,000	4,750	6.25
Other Local Sources	360,464	12,420	3.45	266,000	5	0.00
State Equalization	11,001,597	1,859,473	16.90	11,461,679	1,935,770	16.89
ECEA (Special Ed)	-	-	-	-	-	0.00
IDEA Part B	104,915	-	0.00	105,000	-	0.00
State Ed Priorities Flowthrough	20,650	-	0.00	21,000	-	0.00
Medicaid Reimbursement	235,827	34,352	14.57	275,000	39,833	14.48
Lease Proceeds	-	-	0.00	-	-	0.00
Rural Funding	412,671	-	0.00	393,562	-	0.00
Other	(267,814)	(433,658)	161.93	(195,036)	(454,166)	232.86
	<u>21,905,920</u>	<u>1,816,222</u>	<u>8.29</u>	<u>22,467,990</u>	<u>1,842,724</u>	<u>8.20</u>
Expenditures						
Instructional	10,531,586	1,456,491	13.83	11,223,096	1,563,507	13.93
Special Education	2,300,222	333,382	14.49	2,540,319	308,690	12.15
Co-Curricular	615,874	23,575	3.83	701,552	40,057	5.71
Support Services	1,179,635	159,465	13.52	1,344,414	149,671	11.13
Instr Staff	1,302,864	167,834	12.88	1,410,733	203,344	14.41
General Admin	786,755	110,023	13.98	749,249	149,688	19.98
School Admin	1,328,891	234,042	17.61	1,426,646	247,771	17.37
Business Svc	415,767	89,982	21.64	469,236	94,241	20.08
Oper & Maint	1,934,188	294,185	15.21	1,993,773	325,648	16.33
Student Transp	1,095,761	26,664	2.43	1,189,962	23,219	1.95
Central Support	298,113	(12,123)	(4.07)	254,346	(11,026)	-4.34
Other Support	835,217	22,142	2.65	872,881	37,226	4.26
Facilities & Sites	1,265,141	106,113	8.39	1,391,374	810,841	58.28
	<u>23,890,014</u>	<u>3,011,776</u>	<u>12.61</u>	<u>25,567,581</u>	<u>3,942,875</u>	<u>15.42</u>

Notes:

**Expenditures, Facilities & Sites: Includes annually appropriated capital lease purchase payments*

**Central Support includes E-rate reimbursement applied in July*

ADDENDUM A

Revised: 9/7/18 General Fund Fund Balance Report

Fiscal YR 2019	7/31/2018	8/31/2018	9/30/2018	10/31/2018	11/30/2018	12/31/2018	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019	6/30/2019
Beg Fund Bal	\$9,566,414	\$6,979,080	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316
- Restrictions	\$1,462,369												
+ Revenues	\$625,659	\$1,217,065	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
- Expenditures	\$1,903,046	\$2,039,828	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
End Fund Bal	\$6,979,080	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316	\$6,156,316
% of annual budget	26%	24%	24%	24%	24%	24%	24%	24%	24%	24%	24%	24%	24%

\$1,846,724
\$3,942,875

Fiscal YR 2017	7/31/2017	8/31/2017	9/30/2017	10/31/2017	11/30/2017	12/31/2017	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018	6/30/2018
Beg Fund Bal	\$9,796,644	\$8,005,972	\$7,769,752	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,332	\$4,850,863	\$6,953,879	\$6,590,305	\$7,660,857	\$7,660,857
- Restrictions	\$943,754												
+ Revenues	\$578,747	\$1,306,253	\$1,397,262	\$1,297,441	\$1,339,886	\$1,083,904	\$1,439,617	\$1,356,580	\$3,869,933	\$1,322,429	\$3,151,487	\$3,160,398	\$3,160,398
- Expenditures	\$1,425,665	\$1,586,111	\$1,790,602	\$1,625,363	\$2,360,980	\$1,595,877	\$1,641,708	\$1,819,049	\$1,766,917	\$1,686,003	\$2,080,935	\$2,154,956	\$2,154,956
End Fund Bal	\$8,005,972	\$7,769,752	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,332	\$4,850,863	\$6,953,879	\$6,590,305	\$7,660,857	\$9,509,395	\$9,509,395
% of annual budget	23%	22%	21%	20%	18%	16%	16%	15%	20%	19%	22%	26%	26%

Figures may change as Adjusting Journal Entries are posted
Fund Balance is actually calculated once at the end of the fiscal year. The 'End Fund Bal' provides an estimation of what the FB would be if the fiscal year ended at that time.
Beg Fund Bal' is tied to previous year's audited FB amount & includes Risk Management FB

ADDENDUM A

Institution	Description	Investment Report FY 19															
		July	August	September	October	November	December	January	February	March	April	May	June	YTD			
ColoTrust	ColoTrust + General Fund	\$ 13,667.54															
ColoTrust	Bond Account	\$ -															
VetraBank	Public Funds Money Market	\$ 75.66															
Vetra Wealth Advisors	Government & Agency Bonds, Money Market Funds	\$ 1,836.97															
EARNINGS ON INVESTMENTS		\$ 15,573.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,573.17

Vetra Wealth Advisors statements arrive around the 15th of each month