

Woodland Park School District Re-2

BOARD OF EDUCATION

Regular Board Meeting – August 8, 2018

CALL TO ORDER

The meeting was called to order by President Beth Huber at 6:03 p.m. with the following members present: Gwynne Dawdy, Carol Greenstreet, Nancy Lecky, and Mrs. Huber.

APPROVAL OF AGENDA

MOTION Greenstreet, second Lecky, to approve the agenda. MOTION CARRIED; Voting Aye – Dawdy, Greenstreet, Huber, Lecky.

PUBLIC COMMENT

None.

CONSENT CALENDAR/Blanket Motion

MOTION Dawdy, second Greenstreet, to accept administrative recommendation and approve action on the following items:

VI.a. Minutes – June 27, 2018

VI.b. Bills & Financials (Addendum A)

VI.c.1. Personnel – **New Contracts – Administration:** Kevin Burr, HS Principal, effective July 25, 2018; **Certified:** Nikki Gibson, GES Special Education, effective 2018-19 school year; Renee LaFata, School Psychologist, effective 2018-19 school year; Erin Gabriel, HS Language Arts – OYO, effective 2018-19 school year; Charles Gerszewski, HS PE/PEAK – OYO, effective 2018-19 school year; Rick Weirich, MS PE – OYO, effective 2018-19 school year; Renee Boston, SES Kindergarten – OYO, effective 2018-19 school year; **Classified:** Diane Algire, HS Transition Paraeducator, effective 2018-19 school year; Aurica Burcea, HS Night Custodian, effective July 24, 2018 (non-renewal rescinded); Stephanie McGraw, District .5 FTE K-5 Online Assistant, effective 2018-19 school year; Erin Dewhirst, CES .9 FTE Building Secretary, effective August 14, 2018; Kristyn Winegardner, CES Special Education Paraeducator, effective 2018-19 school year; Enrique Torres, SES .3 FTE Night Custodian, effective August 13, 2018; Moriah Briscoe, GE .5 FTE Preschool PLACE Paraeducator – OYO, effective 2018-19 school year; Rebecca Thomas, CES .53 FTE Preschool Paraeducator – OYO, effective 2018-19 school year; Jenny Edwards, MS SSN Paraeducator, effective 2018-19 school year; **Co-Curricular:** Christopher Woods, HS Assistant Softball Coach, effective 2018-19 school year; **Transfers – Administration:** Karen Hamlow, HS IRT to HS Assistant Principal, effective July 25, 2018; Sara Lee, HS Language Arts to HS Dean of Student Services, effective August 10, 2018; **Classified:** Dawn Pitzer, HS Special Education Paraeducator to GES Night Custodian, effective July 11, 2018.

VI.c.2. Personnel – **Resignations – Administration:** Michael DeWall, HS Assistant Principal/Athletic Director, effective July 19, 2018; **Certified:** Ray Thomas, HS Physical Education, effective July 26, 2018; Shannon Benson, District .5 ELL, effective July 30, 2018; **Classified:** Sahadia Rivera, SES .3 FTE Night Custodian, effective June 25, 2018; Skyler Oleson, GES .3 FTE Night Custodian, effective May 14, 2018; Jessica Martinez, GES

.5 FTE Preschool PLACE Paraeducator, effective July 30, 2018; Susan Stevens, District Crossing Guard, effective May 24, 2018; **Co-Curricular:** Brett Nelson, HS Assistant Football Coach, effective July 16, 2018; Kenneth Case, HS Assistant Football Coach, effective July 17, 2018; Sara Martinez, HS Assistant Girls Basketball Coach, effective July 30, 2018; **Retirements – Certified:** James Meins, MS Physical Education, effective July 26, 2018; Maureen Lotka, SES Kindergarten, effective July 30, 2018.

VI.d. Policy Governance Monitoring
EE-9, Emergency Superintendent Succession

VI.e. Board Governance Policy B/SR-2, B/SR-3

MOTION CARRIED; Voting Aye – Dawdy, Greenstreet, Huber, Lecky.

DIRECTOR JOINS THE MEETING

Director Corbin Graber joined the meeting at 6:15 p.m.

NEW HIGH SCHOOL ADMINISTRATION INTRODUCTIONS

Superintendent Mr. Steve Woolf introduced Mr. Kevin Burr, the new interim high school principal. Mr. Burr provided a little background about himself and shared the core values the high school administration have created. He introduced Karen Hamlow as one of the two Assistant Principals with Cindy Gannon continuing as the other Assistant Principal. He also introduced Sara Lee in the newly formed position of Dean of Students. They provided an overview of their job responsibilities.

PUBLIC RELATIONS UPDATE

Public Relations/Communications/Grant Writing Specialist Stacy Schubloom shared we are in the middle of the 'Back to School' Campaign – print ads are running in the Courier, Ute Country News, Mountain Jackpot, and the Gazette's Education Guide - website announcements - social media and the electronic sign; Courier – Back to School article where all 5 principals were interviewed and a Thank You Community ad for physicals night, etc.; recently met with ad reps from the Courier and Ute Country News and also Molly Wells, designer, regarding plans for the year; participated in National Night Out with a combination DARE and a District table; Vision Banner – we will have large banners including our vision and core beliefs that will be hung in every building; Homecoming is early this year and asked the Board if they want to continue to participate in the parade and they agreed to continue to participate.

STRATEGIC PLANNING UPDATE

Mr. Woolf provided an update to the Board of Education on the District Strategic Plan. He reviewed each category: Educator Talent, Academic Success, Social Emotional Growth, Communication, and provided the composition of each committee and goals for the year.

AQUATIC CENTER SCOREBOARD

Director of Business Services Brian Gustafson shared the cost of the scoreboard is approximately \$35,000 and Kaiser Permanente is willing to pay half with the other half being paid equally by the City of Woodland Park and the District. Once the cost is finalized, Mr. Gustafson will bring forth a resolution at the September meeting for their approval. Mr. Gustafson also shared we budgeted \$12k

for the timing system and it appears that cost will be approximately \$15k and will be reaching out to the newly formed community swim team to see if they would like to contribute.

FIRST READING OF GP-4 BOARD COMMUNICATIONS

The Board of Education reviewed draft of the new GP-4 Board Communications. MOTION Greenstreet, second Dawdy, to approve the first reading of the policy as presented. MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

FIRST READING AND APPROVAL OF BOARD GOVERNANCE POLICIES

The Board of Education reviewed draft policies of: GP-1, GP-2, GP-3, GP-5, GP-6, GP-7, GP-8, GP-9, GP-10. MOTION Dawdy, second Lecky, to approve the first and final reading of the policies as presented. MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

WPEA REPORT

WPEA Representative Anna Thompson updated the Board of Education on all the trainings over the summer which has provided staff with new knowledge and inspiration to get the year off and running.

SUPERINTENDENT REPORT

Superintendent Woolf shared it has been great watching everything come together through the summer in preparation for another wonderful school year. Our custodial and maintenance crews have been working hard. Our administration team and teachers have been working all summer long with obtaining new and improved skills through workshops and time together building each other up. This was obvious to Mr. Woolf during the leadership retreat where the focus was on the heart of who we are and what our core values are.

Reviewed upcoming key dates for the Board to mark on their calendars: Wednesday, August 15 – Intergovernmental Meeting – 7:00 a.m. @ District Office; Friday, August 17 – Convocation – 12:00 p.m. – 3:00 p.m. in the High School Commons & Auditorium; Wednesday, August 22 – first day of school; Wednesday, August 22 – Work Session – 5:00 p.m. in Board Room; Friday, September 7 – All staff (families encouraged) BBQ in high school commons at 5:00 p.m. before the first home football game.

Mr. Woolf shared the Leadership team worked hard at their retreat focusing on our core values and school culture.

Mr. Woolf shared we are excited to welcome our new staff to our communities! We believe we have added “rock stars” who are going to make a tremendous difference in the lives of our kids. An update on the numbers of our new staff will be provided soon. New teachers will be welcomed to the District on August 15th and many of the new teachers will be involved in our Induction Program.

Mr. Woolf shared the format of this year’s Convocation will include all staff - everyone who works with or for us. We are family and we are all in this together.

BOARD OF EDUCATION REPORTS

No reports.

ADJOURN

MOTION Greenstreet, second Lecky, to adjourn the meeting at 6:52 p.m. MOTION CARRIED; Voting Aye – Dawdy, Graber, Greenstreet, Huber, Lecky.

Attest:



Board of Education Secretary



Board of Education President

ADDENDUM A
Woodland Park School District RE-2
General Fund
Revenue/Expenditure Report (Unaudited)
June 2018

	FY 2017	Jun-17		FY 2018	Jun-18	
	Budget	Actual	%	Budget	Actual	%
Revenues						
Prop & SO Tax	9,340,076	9,684,695	103.69	7,759,110	7,585,806	97.77
Sales Tax	-	-	0.00	2,163,000	1,847,656	85.42
Earnings on Investments	25,000	46,662	186.65	40,000	98,137	245.34
Rents/Leases	90,000	101,870	113.19	75,500	73,488	97.34
Other Local Sources	321,249	350,088	108.98	265,000	303,577	114.56
State Equalization	10,602,445	10,589,032	99.87	11,001,597	10,767,405	97.87
ECEA (Special Ed)	-	105,704	-	-	-	0.00
IDEA Part B	177,607	176,014	99.10	104,915	118,201	112.66
State Ed Priorities Flowthrough	12,000	52,436	436.96	20,650	20,532	99.43
Medicaid Reimbursement	204,292	293,074	143.46	235,827	356,146	151.02
Lease Proceeds	10,046,130	10,046,130	0.00	-	-	0.00
Rural Funding	-	-	0.00	412,671	378,281	0.00
Other	(231,864)	(139,091)	59.99	(172,350)	(245,294)	142.32
	30,586,935	31,306,613	102.35	21,905,920	21,303,935	97.25
Expenditures						
Instructional	10,156,449	9,249,064	91.07	10,531,586	9,787,210	92.93
Special Education	2,274,998	2,131,316	93.68	2,300,222	2,131,044	92.65
Co-Curricular	553,030	526,249	95.16	615,874	588,330	95.53
Support Services	1,205,004	1,109,289	92.06	1,179,635	1,114,762	94.50
Instr Staff	1,096,498	1,127,021	102.78	1,302,864	1,301,039	99.86
General Admin	740,083	732,701	99.00	786,755	736,707	93.64
School Admin	1,302,184	1,253,184	96.24	1,328,891	1,306,747	98.33
Business Svc	385,987	348,633	90.32	415,767	409,881	98.58
Oper & Maint	1,786,522	1,755,159	98.24	1,934,188	1,894,184	97.93
Student Transp	1,057,592	913,705	86.39	1,095,761	868,487	79.26
Central Support	374,005	296,501	79.28	298,113	233,685	78.39
Other Support	10,049,654	10,384,348	103.33	835,217	831,310	99.53
Facilities & Sites	1,183,668	205,986	17.40	1,265,141	330,782	26.15
	32,165,674	30,033,156	93.37	23,890,014	21,534,166	90.14

Notes:

**Expenditures, Facilities & Sites: Includes annually appropriated capital lease purchase payments*

**Central Support includes E-rate reimbursement applied in July*

ADDENDUM A

General Fund Fund Balance Report

Revised: 8/3/18

Fiscal YR 2018	7/31/2017	8/31/2017	9/30/2017	10/31/2017	11/30/2017	12/31/2017	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018
Beg Fund Bal	\$9,796,644	\$8,049,610	\$7,769,753	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,331	\$4,850,862	\$6,953,878	\$6,590,303	\$7,660,856
- Restrictions	\$943,754											
+ Revenues	\$578,747	\$1,306,253	\$1,397,262	\$1,297,441	\$1,339,886	\$1,083,904	\$1,439,617	\$1,356,580	\$3,869,933	\$1,322,429	\$3,151,487	\$3,160,398
- Expenditures	\$1,425,665	\$1,586,111	\$1,790,602	\$1,625,363	\$2,360,980	\$1,595,877	\$1,641,708	\$1,819,049	\$1,766,917	\$1,686,003	\$2,080,935	\$2,154,956
End Fund Bal	\$8,049,610	\$7,769,753	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,331	\$4,850,862	\$6,953,878	\$6,590,303	\$7,660,856	\$8,666,298
% of annual budget	28%	27%	26%	25%	22%	20%	19%	18%	25%	23%	27%	30%

Fiscal YR 2017	7/31/2016	8/31/2016	9/30/2016	10/31/2016	11/30/2016	12/31/2016	1/31/2017	2/28/2017	3/31/2017	4/30/2017	5/31/2017	6/30/2017
Beg Fund Bal	\$8,523,187	\$6,236,366	\$6,126,959	\$5,840,358	\$5,389,665	\$4,676,023	\$4,196,129	\$4,198,217	\$3,848,799	\$6,051,482	\$5,650,187	\$6,047,233
- Restrictions	\$1,430,082											
+ Revenues	\$631,053	\$1,130,270	\$1,403,236	\$1,083,192	\$1,214,436	\$1,209,064	\$1,321,755	\$1,278,885	\$3,980,409	\$1,318,030	\$2,369,105	\$4,367,179
- Expenditures	\$1,487,792	\$1,288,572	\$1,689,838	\$1,533,885	\$1,928,078	\$1,688,957	\$1,319,668	\$1,628,302	\$1,777,726	\$1,719,325	\$1,972,060	\$1,998,954
End Fund Bal	\$6,236,366	\$6,126,959	\$5,840,358	\$5,389,665	\$4,676,023	\$4,196,129	\$4,198,217	\$3,848,799	\$6,051,482	\$5,650,187	\$6,047,233	\$9,796,644
% of annual budget	19%	19%	18%	17%	15%	14%	14%	13%	19%	18%	19%	28%

Values may change as Adjusting Journal Entries are posted
 Fund Balance is actually calculated once at the end of the fiscal year. The 'End Fund Bal' provides an estimation of what the FB would be if the fiscal year ended at that time.
 Beg Fund Bal is tied to previous year's audited FB amount & includes Risk Management FB

\$21,303,935
 \$21,304,166

\$31,306,613
 \$30,033,156

\$3,160,398 TOTAL
 \$2,154,956 TOTAL

\$4,367,179 TOTAL
 \$1,998,954 TOTAL

ADDENDUM A

Investment Report FY 18

Institution	Description	Earnings											
		July	August	September	October	November	December	January	February	March	April	May	June
ColoTrust	ColoTrust + General Fund	\$ 6,656.86	\$ 6,692.02	\$ 6,569.96	\$ 6,481.94	\$ 5,444.39	\$ 5,420.13	\$ 5,311.49	\$ 4,784.45	\$ 7,910.39	\$ 9,255.80	\$ 10,791.23	\$ 12,148.85
ColoTrust	Bond Account	\$ 5.55	\$ 5.90	\$ 5.98	\$ 13.62	\$ 20.99	\$ 23.28	\$ 25.48	\$ 24.57	\$ 29.95	\$ 31.97	\$ 34.77	\$ 30.17
VestraBank	Public Funds Money Market	\$ 71.26	\$ 71.26	\$ 66.67	\$ 73.58	\$ 71.29	\$ 64.40	\$ 75.91	\$ 69.02	\$ 64.42	\$ 73.64	\$ 69.04	\$ 66.75
Vestra Wealth Advisors	Government & Agency Bonds, Money Market Funds	\$ 5,079.49	\$ 1,863.79	\$ (2,012.87)	\$ (952.88)	\$ (3,898.42)	\$ 4,719.57	\$ (128.12)	\$ (377.74)	\$ 1,588.06	\$ (3,361.81)	\$ 2,690.32	\$ 4,410.20
EARNINGS ON INVESTMENTS		\$ 11,813.16	\$ 8,632.97	\$ 4,629.74	\$ 5,576.26	\$ 1,658.25	\$ 10,227.38	\$ 5,284.76	\$ 4,590.30	\$ 9,592.82	\$ 5,999.60	\$ 13,585.36	\$ 16,655.97

Vestra Wealth Advisors statements arrive around the 15th of each month

ADDENDUM A

Woodland Park School District RE-2
General Fund
Revenue/Expenditure Report (Unaudited)
July 2018

	FY 2018	Jul-17		FY 2019	Jul-18	
	Budget	Actual	%	Budget	Actual	%
Revenues						
Prop & SO Tax	9,922,110	98,217	0.99	7,796,895	92,383	1.18
Sales Tax	-	-	0.00	2,227,890	-	0.00
Earnings on Investments	40,000	11,813	29.53	40,000	74	0.18
Rents/Leases	75,500	6,150	8.15	76,000	-	0.00
Other Local Sources	360,464	5,000	1.39	266,000	-	0.00
State Equalization	11,001,597	904,941	8.23	11,461,679	967,885	8.44
ECEA (Special Ed)	-	-	-	-	-	0.00
IDEA Part B	104,915	-	0.00	105,000	-	0.00
State Ed Priorities Flowthrough	20,650	-	0.00	21,000	-	0.00
Medicaid Reimbursement	235,827	18,627	7.90	275,000	-	0.00
Lease Proceeds	-	-	0.00	-	-	0.00
Rural Funding	412,671	-	0.00	393,562	-	0.00
Other	(267,814)	(466,000)	174.00	(195,036)	-	0.00
	<u>21,905,920</u>	<u>578,747</u>	<u>2.64</u>	<u>22,467,990</u>	<u>1,060,342</u>	<u>4.72</u>
Expenditures						
Instructional	10,531,586	794,927	7.55	11,223,096	765,195	6.82
Special Education	2,300,222	129,062	5.61	2,540,319	174,881	6.88
Co-Curricular	615,874	7,977	1.30	701,552	12,006	1.71
Support Services	1,179,635	76,998	6.53	1,344,414	80,194	5.96
Instr Staff	1,302,864	84,869	6.51	1,410,733	100,754	7.14
General Admin	786,755	51,593	6.56	749,249	76,133	10.16
School Admin	1,328,891	98,061	7.38	1,426,646	102,939	7.22
Business Svc	415,767	59,773	14.38	469,236	63,702	13.58
Oper & Maint	1,934,188	146,395	7.57	1,993,773	143,294	7.19
Student Transp	1,095,761	3,800	0.35	1,189,962	4,037	0.34
Central Support	298,113	(38,803)	(13.02)	254,346	34,864	13.71
Other Support	835,217	11,014	1.32	872,881	21,079	2.41
Facilities & Sites	1,265,141	-	0.00	1,391,374	327,054	23.51
	<u>23,890,014</u>	<u>1,425,665</u>	<u>5.97</u>	<u>25,567,581</u>	<u>1,906,131</u>	<u>7.46</u>

Notes:

**Expenditures, Facilities & Sites: Includes annually appropriated capital lease purchase payments*

**Central Support includes E-rate reimbursement applied in July*

ADDENDUM A

General Fund Fund Balance Report

Fiscal YR 2019	7/31/2018	8/31/2018	9/30/2018	10/31/2018	11/30/2018	12/31/2018	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019	
Beg Fund Bal	\$9,566,414	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$0 TOTAL
- Restrictions	\$1,462,369												\$1,060,342
+ Revenues	\$1,060,342	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 TOTAL
- Expenditures	\$1,906,131	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,906,131
End Fund Bal	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	\$7,410,677	
% of annual budget	28%	28%	28%	28%	28%	28%	28%	28%	28%	28%	28%	28%	28%

Fiscal YR 2017	7/31/2017	8/31/2017	9/30/2017	10/31/2017	11/30/2017	12/31/2017	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018	
Beg Fund Bal	\$9,796,644	\$8,005,972	\$7,769,752	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,332	\$4,850,863	\$6,953,879	\$6,590,305	\$7,660,857	
- Restrictions	\$943,754												
+ Revenues	\$578,747	\$1,306,253	\$1,397,262	\$1,297,441	\$1,339,886	\$1,083,904	\$1,439,617	\$1,356,580	\$3,869,933	\$1,322,429	\$3,151,487	\$3,160,398	\$21,303,937
- Expenditures	\$1,425,665	\$1,586,111	\$1,790,602	\$1,625,363	\$2,360,980	\$1,595,877	\$1,641,708	\$1,819,049	\$1,766,917	\$1,686,003	\$2,080,935	\$2,154,956	\$21,534,166
End Fund Bal	\$8,005,972	\$7,769,752	\$7,376,412	\$7,048,490	\$6,027,396	\$5,515,423	\$5,313,332	\$4,850,863	\$6,953,879	\$6,590,305	\$7,660,857	\$9,509,395	
% of annual budget	23%	22%	21%	20%	18%	16%	16%	15%	20%	19%	22%	26%	

Values may change as Adjusting Journal Entries are posted
 Fund Balance is actually calculated once at the end of the fiscal year. The 'End Fund Bal' provides an estimation of what the FB would be if the fiscal year ended at that time.
 Beg Fund Bal' is tied to previous year's audited FB amount & includes Risk Management FB

Investment Report FY 19		Earnings												
		July	August	September	October	November	December	January	February	March	April	May	June	JULY
ColoTrust	ColoTrust + General Fund													
ColoTrust	Bond Account													
VectraBank	Public Funds Money Market													
Vectra Wealth Advisors	Government & Agency Bonds, Money Market Funds													
EARNINGS ON INVESTMENTS		\$ 73.66	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 73.66

Vectra Wealth Advisors statements arrive around the 15th of each month