

BOARD OF EDUCATION

Regular Board Meeting – March 8, 2023

CALL MEETING TO ORDER

The meeting was called to order by Board President David Rusterholtz at 6:02 p.m. with the following members present: Mick Bates, David Illingworth II, Cassie Kimbrell, Suzanne Patterson, and Mr. Rusterholtz.

APPROVAL OF AGENDA

MOTION Illingworth II, second Kimbrell, to approve the agenda. MOTION CARRIED; Voting Aye – Bates, Illingworth II, Kimbrell, Patterson, Rusterholtz.

PUBLIC COMMENT

The following list of people made public comment to the Board of Education: Kitten Walker, SAC member, unable to decipher written topic; Jameson Dion, tax payer, CRT; Keegan Barkley, parent, general; Marina Francis, community member, general; Zehan Rogers, student, general; Khurshid Rogers, parent, general; Tracey Youngson, parent, freedom; Andrew Pappadakis, community/staff, checks and balances; Tucker Roddick, student, general; Jace Garrison, student, general; Isaac Marney, student, general.

CONSENT AGENDA/Blanket Motion

MOTION Illingworth II, second Kimbrell, to accept administrative recommendation and approve action on the following items:

V.a. Minutes – February 8, 2023

V.b.1. Personnel – New Contracts – Administration: *Aaron Salt*, Director of Business Operations, effective March 22, 2023; **Classified:** *Caia Sanchez*, CES Special Education AN Paraeducator, effective March 2, 2023; *Sheila Talbot*, GES .5 FTE Preschool PLACE Paraeducator, effective February 27, 2023. **Leave of Absence:** *Micheal Parker*, HS Head Custodian, Medical Leave of Absence approximately February 24, 2023 through April 10, 2023.

V.b.2. Personnel – Resignations – Certified: *Marilyn Bemis*, HS Counselor, effective end of the 2022-23 school year; *Steven Runte*, HS Social Studies/P.E., effective April 3, 2023; *Emily Janousek*, GES Early Childhood PLACE, effective end of the 2022-23 school year; **Classified:** *Wade Spreyrer*, MS Night Custodian, effective February 3, 2023; *Claire Carley*, GES Preschool Paraeducator, effective February 14, 2023; *Jennifer Kohler*, GES Special Education PLACE Paraeducator, effective March 3, 2023. **Retirements – Yvonne Goings, MS Principal, effective end of the 2022-23 school year; *Del Garrick*, District Executive Director of Business Operations/HR, effective March 1, 2023; *Ashley Lawson*, GES Principal, effective end of the 2022-23 school year; *Tina Cassens*, District Chief Academic Officer, effective end of the 2022-23 school year; *Joshua DeSmidt*, MS/HS Restorative Practices Coordinator, effective end of the 2022-23 school year; *David Graf*, HS Language Arts/Production, effective end of the 2022-23 school year. **Terminations – Mary Ward, MS .5 FTE Campus Monitor, effective March 2, 2023.****

MOTION CARRIED; Voting Aye – Bates, Illingworth II, Kimbrell, Patterson, Rusterholtz.

SECOND READING OF BOARD GOVERNANCE POLICY REVISION GP-5, BOARD MEMBER'S CODE OF CONDUCT

Vice President Illingworth II distributed copies to the Board of Education with recommended edits from the first reading. This item was tabled until the next regular meeting in April to allow time for the Board of Education to consider.

FIRST READING OF BOARD GOVERNANCE POLICY REVISION GP-9, DEVELOPMENT OF NEW BOARD POLICY

Superintendent Witt reviewed the recommended language changes for Board Governance Policy GP-9, Development of New Board Policy. The Board agreed to move this policy forward for a second reading and potential approval at the April regular meeting.

REDISTRICTING

Superintendent Witt shared that by law, each board director must represent roughly the same number of people, and if the U.S. Census shows the balance is off, the District must adjust. The redistricting process will not affect school attendance boundaries. Redistricting is about which neighborhoods each school board member represents and we are now in that cycle. The terms of the process suggested is to review precinct population data in the month of March and bring to the April Board meeting two redrawn district maps with the following three priorities: 1). Roughly equal population in each district (statutory requirement); 2). Well-consolidated district boundaries that reflect current geographic clusters as much as possible; and 3). Preservation of current director resident districts. Legal assistance will be subscribed to ensure all legal requirements are met. The plan is to publish the two redrawn maps on the website prior to the April meeting.

Attorney Brad Miller shared it is routine to do this in conjunction with the U.S. Census. Redistricting has to do with voter precincts, and we will work with the County Clerk & Records Office to identify the numbers of voters in each precinct, and that is the map we will use to base the new configurations, if any, and will be based on growth in those areas as well as keeping them contiguous and compact as possible. This is a mandatory undertaking that must be done.

BOARD OF EDUCATION DIRECTOR REPORTS

Director Kimbrell congratulated the WPHS girls basketball team for their win; Director Illingworth II shared there is a St. Patrick's Day parade this Saturday at noon where many of our students will be participating; Director Bates shared the WPHS boys basketball team made it to state as well and sports teams are doing great; Director Patterson thanked Director Bates for his contribution and fundraising for the WPHS welding program; Director Rusterholtz thanked Del Garrick and Tina Cassens for all their hard work and they will be missed. The audience gave them a standing ovation.

BOARD INFORMATION REPORTS

The operations report as well as the district financials (Addendum A) were included in the board packet as information for the Board of Education.

EXECUTIVE SESSION

MOTION Illingworth II, second Patterson, to adjourn to executive session at 7:03 p.m. for specialized details of security arrangements or investigations as per C.R.S. §24-6-402(4)(d). MOTION CARRIED; Voting Aye – Bates, Illingworth II, Kimbrell, Patterson, Rusterholtz.

ADJOURN EXECUTIVE SESSION

MOTION Kimbrell, second Bates, to adjourn from executive session at 7:44 p.m. MOTION CARRIED;
Voting Aye – Bates, Illingworth II, Kimbrell, Patterson, Rusterholtz.

ADJOURN

MOTION Illingworth II, second Patterson, to adjourn the meeting at 7:46 p.m. MOTION CARRIED;
Voting Aye – Bates, Illingworth II, Kimbrell, Patterson, Rusterholtz.

Attest:



Board of Education Secretary



Board of Education President

ADDENDUM A

Woodland Park School District RE-2
General Fund
Revenue/Expenditure Report (Unaudited)
February 2023

	FY 2022	Feb-22		FY 2023	Feb-23	
	Budget	Actual	%	Budget	Actual	%
Revenues						
Prop & SO Tax	9,601,096	667,372	6.95	9,977,284	574,266	5.76
Sales Tax	2,710,402	233,087	8.60	3,270,788	-	0.00
Earnings on Investments	15,000	(6,777)	(45.18)	135,000	10,282	7.62
Rents/Leases	62,000	5,200	8.39	72,000	5,000	6.94
Other Local Sources	373,000	131,234	35.18	375,000	19,815	5.28
Services Provided to Charter School	-	-	0.00	701,263	45,988	6.56
Charter School Allocation - MLO	-	-	0.00	(151,511)	(59,015)	38.95
State Equalization	10,004,210	717,807	7.18	11,895,633	1,066,372	8.96
ECEA (Special Ed)	55,000	-	0.00	15,000	-	0.00
IDEA Part B	150,000	-	0.00	204,502	-	0.00
State Ed Priorities Flowthrough	22,000	-	0.00	22,000	-	0.00
Charter School Allocation - State Shares	-	-	0.00	(2,952,563)	(210,643)	7.13
PERA Nonemployer Revenue	335,764	-	0.00	335,764	-	0.00
Medicaid Reimbursement	486,157	21,271	4.38	375,000	26,851	7.16
Rural Funding	391,040	-	0.00	452,044	-	0.00
Other	(261,000)	1,195	(0.46)	(2,240,783)	856	(0.04)
	23,944,669	1,770,390	7.39	22,486,421	1,479,772	6.58
Expenditures						
Instructional	11,062,700	794,777	7.18	10,992,567	886,602	8.07
Special Education	2,910,830	170,343	5.85	2,809,620	202,457	7.21
Co-Curricular	613,056	26,882	4.38	633,563	19,953	3.15
Support Services	1,214,002	109,707	9.04	1,262,678	101,519	8.04
Instr Staff	1,356,236	105,904	7.81	1,335,449	103,295	7.73
General Admin	1,036,958	79,587	7.68	1,420,113	82,650	5.82
School Admin	1,644,897	128,979	7.84	1,794,933	140,869	7.85
Business Svc	443,394	31,078	7.01	472,850	27,914	5.90
Oper & Maint	2,191,287	195,087	8.90	2,490,529	233,038	9.36
Student Transp	1,097,486	114,526	10.44	1,202,419	92,495	7.69
Central Support	189,690	29,762	15.69	591,919	37,642	6.36
Other Support	898,566	12,308	1.37	902,646	19,629	2.17
Facilities & Sites	943,680	13,715	1.45	101,973	-	0.00
	25,602,782	1,812,654	7.08	26,011,259	1,948,065	7.49

Notes:

*Expenditures, Facilities & Sites: Includes annually appropriated capital lease purchase payments

*Central Support includes E-rate reimbursement applied in July and September

*Other Funding includes \$2,000,000 Capital Projects Allocation and \$419,000 Risk Management Allocation

*Charter School Allocation - MLO includes MLO, Sales Tax, Title II and ELPA

ADDENDUM A

General Fund Fund Balance Report

3/2/2023

Fiscal YR 2023

	7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023
Reg Fund Bal	\$ 10,575,494	\$ 8,415,776	\$ 7,951,654	\$ 4,424,482	\$ 3,437,913	\$ 1,621,754	\$ 1,537,651	\$ 1,177,318	\$ 709,025	\$ 709,025	\$ 709,025	\$ 709,025
Restrictions	\$ 1,351,195											
Revenues	\$ 891,096	\$ 1,181,350	\$ (1,161,044)	\$ 916,558	\$ 839,116	\$ 1,655,584	\$ 1,466,451	\$ 1,479,772	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 1,896,045	\$ 1,645,472	\$ 2,366,127	\$ 1,903,127	\$ 2,655,275	\$ 1,739,687	\$ 1,826,784	\$ 1,948,065	\$ -	\$ -	\$ -	\$ -
und Balance	\$ 8,415,776	\$ 7,951,654	\$ 4,424,482	\$ 3,437,913	\$ 1,621,754	\$ 1,537,651	\$ 1,177,318	\$ 709,025	\$ 709,025	\$ 709,025	\$ 709,025	\$ 709,025
	0%	26%	13%	10%	5%	5%	4%	2%	2%	2%	2%	2%

TOTAL \$ 2,688,882

TOTAL \$ 4,880,582

Fiscal YR 2022

	7/31/2021	8/31/2021	9/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/29/2022	3/31/2022	4/30/2022	5/31/2022	6/30/2022
Reg Fund Bal	\$ 8,987,438	\$ 6,681,684	\$ 6,573,756	\$ 6,247,138	\$ 5,301,578	\$ 4,168,617	\$ 3,693,198	\$ 2,851,525	\$ 2,809,260	\$ 6,322,964	\$ 5,549,206	\$ 7,213,167
Restrictions	\$ 1,221,178											
Revenues	\$ 622,137	\$ 1,584,732	\$ 1,358,648	\$ 987,575	\$ 1,023,384	\$ 1,580,631	\$ 834,430	\$ 1,770,390	\$ 5,177,623	\$ 1,065,010	\$ 3,504,505	\$ 4,808,629
Expenditures	\$ 1,664,113	\$ 1,735,260	\$ 1,685,265	\$ 1,933,135	\$ 2,156,346	\$ 2,056,050	\$ 1,676,103	\$ 1,812,654	\$ 1,663,919	\$ 1,838,767	\$ 1,840,544	\$ 2,667,481
und Balance	\$ 6,681,684	\$ 6,573,756	\$ 6,247,138	\$ 5,301,578	\$ 4,168,617	\$ 3,693,198	\$ 2,851,525	\$ 2,809,260	\$ 6,322,964	\$ 5,549,206	\$ 7,213,167	\$ 10,575,494
	20%	20%	19%	16%	13%	11%	9%	8%	19%	17%	22%	32%

TOTAL \$ 24,317,693

TOTAL \$ 22,729,637

Values may change as Adjusting Journal Entries are posted.

Fund Balance is actually calculated once at the end of the fiscal year. The "Fund Balance" figure provides an estimation of the accessible FB each month. The 6/30 Fund Balance represents total reserves at year end.

ADDENDUM A

Investment Report FY 23

3/2/2023

Investment Report FY 23

Institution	Description	Earnings											
		July	August	September	October	November	December	January	February	March	April	May	June
ColoTrust	ColoTrust + (General Fund)	\$ 10,868.91	\$ 13,615.49	\$ 12,832.90	\$ 14,627.27	\$ 12,441.06	\$ 10,645.70	\$ 8,852.61	\$ 7,442.57	\$ -	\$ -	\$ -	\$ 1,326.51
ColoTrust EDGE	ColoTrust EDGE Investment	\$ 2,503.41	\$ 2,941.78	\$ 852.23	\$ 1,529.00	\$ 4,493.94	\$ 6,355.29	\$ 5,383.57	\$ 2,835.06	\$ -	\$ -	\$ -	\$ 8,894.28
VectraBank	Public Funds Money Market	\$ 4.36	\$ 5.13	\$ 4.67	\$ 4.82	\$ 4.82	\$ 4.51	\$ 4.98	\$ 4.82	\$ -	\$ -	\$ -	\$ 38.11
Vectra Wealth Advisors	Government & Agency Bonds, Money Market Funds	\$ 9,697.34	\$ (15,173.05)	\$ (19,225.57)	\$ (6,195.75)	\$ 15,619.82	\$ 3,068.42	\$ 9,971.98	\$ -	\$ -	\$ -	\$ -	\$ (2,236.81)
EARNINGS ON INVESTMENTS		\$ 23,074.02	\$ 1,389.35	\$ (5,535.77)	\$ 9,965.34	\$ 32,559.64	\$ 20,073.92	\$ 24,213.14	\$ 10,282.45	\$ -	\$ -	\$ -	\$ 116,022.09

Vectra Wealth Advisors statements arrive around the 15th of each month
ColoTrust Edge account created January 2022 with funds transferred from VectraWealth