

Woodland Park School District Re-2

BOARD OF EDUCATION

Regular Board Meeting – February 8, 2023

CALL MEETING TO ORDER

The meeting was called to order by Board President David Rusterholtz 6:01 p.m. with the following members present: David Illingworth II, Suzanne Patterson, and Mr. Rusterholtz.

PLEDGE OF ALLEGIANCE, PREAMBLE TO THE CONSTITUTION OF STATE OF COLORADO, MOMENT OF SILENCE

The Pledge of Allegiance was led by Cheryl Steen, followed by the reading of the Preamble, and a moment of silence.

APPROVAL OF AGENDA

MOTION Illingworth II, second Patterson, to approve the agenda. MOTION CARRIED; Voting Aye – Illingworth II, Patterson, Rusterholtz.

OATH OF OFFICE

President Rusterholtz administered the oath of office to Mick Bates for Director District A (At-Large).

PUBLIC COMMENT

The following list of people (name and topic they listed when signing up to speak) made public comment to the Board of Education listed in the order in which they signed up: Anton Schulzki, community, social studies standard; Sarah Voget, parent, supporting traditional public schools; Andrew Pappadakis, parent/staff/community, direction of social studies; Nate Owen, staff, WPEA report; Bridget Curran, parent, student support; Cheryl Steen, community/grandparent, support for school; Trina Hoeftling, community, support for teachers and students; Alli Orellana, student, support/unity; Holly Sample, graduate, Indoctrination; Amy Wolin, parent/volunteer/former employee, public comment – item V.

CONSENT AGENDA/Blanket Motion

MOTION Illingworth II, second Patterson, to accept administrative recommendation and approve action on the following items:

VI.a. Minutes – December 5, 7, 14, 19, 21, 2022 and January 11, 25, 2023

VI.b. Financial Reports (Addendum A)

VI.c.1. Personnel – New Contracts – Certified: *Warren Morales*, MS .63 FTE Grade 8 Math (OYO), effective January 9, 2023; *Margaret Gray*, MS .35 FTE Grade 8 Math (OYO), effective January 9, 2023; **Classified:** *Timothy Petruna*, District Safety Compliance Supervisor, effective January 19, 2023; *Margaret Jecklin*, HS .73 FTE Special Education SSN Paraeducator, effective January 23, 2023; *Emily Thomas*, MS/HS .6 FTE Accompanist, effective January 16, 2023; *Daniel Fergoda*, MS Night Custodian, effective January 23, 2023; *Gunner Lacey*, HS Special Education MM Paraeducator, effective January 25, 2023. **Transfers – Certified:** *Sara Lee*, HS Media Specialist to GES ELL Interventionist, effective January 23, 2023.

VI.c.2. Personnel – Resignations – Classified: *Kathryn Fries*, GES .5 FTE PLACE Preschool Paraeducator, effective February 3, 2023; *Savannah Skelton*, MS Special Education SSN Paraeducator, effective

January 30, 2023. **Retirements** – *Craig Macari*, MS Campus Monitor, effective end of the 2022-23 school year; *George Stickler*, MS Head Custodian, effective June 30, 2023; *Sheila Silfvenius*, District Accounting, effective May 8, 2023; *Ronald Stone*, District Facilities/Maintenance Coordinator, effective June 30, 2023; *Diana Roberts*, MS/HS Online & Blended Learning Program Facilitator, effective end of the 2022-23 school year.

MOTION CARRIED; Voting Aye – Bates, Illingworth II, Patterson, Rusterholtz.

FIRST READING OF BOARD GOVERNANCE POLICY REVISION GP-5, BOARD MEMBER'S CODE OF CONDUCT

Superintendent Witt reviewed the recommended language changes for Board Governance Policy GP-5, Board Member's Code of Conduct. The Board agreed to move this policy forward for a second reading and will consider approving at the March Regular Board meeting.

2023-2024 ACADEMIC CALENDAR

Chief Academic Officer Tina Cassens provided a presentation about the 2023-24 academic calendar (Addendum B). After the presentation, discussion took place about the calendar options. Superintendent Witt recommended whichever calendar option is selected, the 2024-25 and 2025-26 calendars will be in the same format. MOTION Illingworth II, second Patterson, to approve Option 2 – Traditional calendar as presented. MOTION CARRIED; Voting Aye – Bates, Illingworth II, Patterson, Rusterholtz.

EXTENSION OF FACILITIES CONTRACT FOR MERIT ACADEMY

Superintendent Witt shared since the contract with Merit Academy is for 5 years, the intent is to have the Facilities Use Agreement term align with the Charter Contract. MOTION Illingworth II, second Patterson, to approve the extension of the Facilities Contract with Merit Academy from 3 years to 5 years to match the Charter Contract term in years. MOTION CARRIED; Voting Aye – Bates, Illingworth II, Patterson, Rusterholtz.

SELECT NEW DAC APPOINTMENT

The Board of Education discussed the candidates, Don Zaleski and Steve Harlan. After discussion, MOTION Illingworth II, second Bates, to appoint Don Zaleski to serve on the District Accountability Committee. MOTION CARRIED; Voting Aye – Bates, Illingworth II, Patterson, Rusterholtz.

BOARD OF EDUCATION REPORTS

President Rusterholtz shared he is trying to answer all the emails he has been receiving; several emails are about moving the meetings back into the high school auditorium, and he shared that the meetings could get out of control and become a safety concern; another email was about selling a school, and he gave his assurance that he has not spoken about this; however, buildings are underutilized.

OPERATIONS REPORT

Superintendent Witt referenced the operations report included in the board packet.

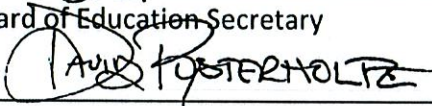
ADJOURN

MOTION Illingworth II, second Patterson, to adjourn the meeting at 7:31 p.m. MOTION CARRIED;
Voting Aye – Bates, Illingworth II, Patterson, Rusterholtz.

Attest:



Board of Education Secretary



Board of Education President

ADDENDUM A

Woodland Park School District RE-2
General Fund
Revenue/Expenditure Report (Unaudited)
January 2023

| | FY 2022 | Jan-22 | | FY 2023 | Jan-23 | |
|--|-------------------|------------------|-------------|-------------------|------------------|-------------|
| | Budget | Actual | % | Budget | Actual | % |
| Revenues | | | | | | |
| Prop & SO Tax | 9,601,096 | 59,481 | 0.62 | 9,977,284 | 60,786 | 0.61 |
| Sales Tax | 2,710,402 | - | 0.00 | 3,270,788 | 466,828 | 14.27 |
| Earnings on Investments | 15,000 | (11,716) | (78.10) | 135,000 | 14,241 | 10.55 |
| Rents/Leases | 62,000 | 6,247 | 10.08 | 72,000 | 10,700 | 14.86 |
| Other Local Sources | 373,000 | 41,346 | 11.08 | 375,000 | 23,107 | 6.16 |
| Services Provided to Charter School | - | - | 0.00 | 701,263 | 46,980 | 6.70 |
| Charter School Allocation - MLO | - | - | 0.00 | (151,511) | (39,444) | 26.03 |
| State Equalization | 10,004,210 | 717,800 | 7.17 | 11,895,633 | 1,066,372 | 8.96 |
| ECEA (Special Ed) | 55,000 | - | 0.00 | 15,000 | - | 0.00 |
| IDEA Part B | 150,000 | - | 0.00 | 204,502 | - | 0.00 |
| State Ed Priorities Flowthrough | 22,000 | - | 0.00 | 22,000 | - | 0.00 |
| Charter School Allocation - State Shares | - | - | 0.00 | (2,952,563) | (238,654) | 8.08 |
| PERA Nonemployer Revenue | 335,764 | - | 0.00 | 335,764 | - | 0.00 |
| Medicaid Reimbursement | 486,157 | 21,271 | 4.38 | 375,000 | 26,851 | 7.16 |
| Rural Funding | 391,040 | - | 0.00 | 452,044 | - | 0.00 |
| Other | (261,000) | - | 0.00 | (2,240,783) | 14,368 | -0.64 |
| | 23,944,669 | 834,430 | 3.48 | 22,486,421 | 1,452,136 | 6.46 |
| Expenditures | | | | | | |
| Instructional | 11,062,700 | 764,853 | 6.91 | 10,992,567 | 875,574 | 7.97 |
| Special Education | 2,910,830 | 153,166 | 5.26 | 2,809,620 | 201,942 | 7.19 |
| Co-Curricular | 613,056 | 18,738 | 3.06 | 633,563 | 15,037 | 2.37 |
| Support Services | 1,214,002 | 96,510 | 7.95 | 1,262,678 | 93,686 | 7.42 |
| Instr Staff | 1,356,236 | 109,836 | 8.10 | 1,335,449 | 104,166 | 7.80 |
| General Admin | 1,036,958 | 73,512 | 7.09 | 1,420,113 | 80,975 | 5.70 |
| School Admin | 1,644,897 | 124,258 | 7.55 | 1,794,933 | 137,742 | 7.67 |
| Business Svc | 443,394 | 25,499 | 5.75 | 472,850 | 27,473 | 5.81 |
| Oper & Maint | 2,191,287 | 172,069 | 7.85 | 2,490,529 | 195,763 | 7.86 |
| Student Transp | 1,097,486 | 109,733 | 10.00 | 1,202,419 | 25,454 | 2.12 |
| Central Support | 189,690 | (10,293) | (5.43) | 591,919 | 64,234 | 10.85 |
| Other Support | 898,566 | 25,037 | 2.79 | 902,646 | 13,379 | 1.48 |
| Facilities & Sites | 943,680 | 13,183 | 1.40 | 101,973 | 29,246 | 28.68 |
| | 25,602,782 | 1,676,103 | 6.55 | 26,011,259 | 1,864,671 | 7.17 |

Notes:

**Expenditures, Facilities & Sites: Includes annually appropriated capital lease purchase payments*

**Central Support includes E-rate reimbursement applied in July and September*

**Other Funding includes \$2,000,000 Capital Projects Allocation and \$419,000 Risk Management Allocation*

**Charter School Allocation - MLO includes MLO, Sales Tax, Title II and ELPA*

ADDENDUM A

| General Fund Fund Balance Report | | | | | | | | | | | | |
|----------------------------------|---------------|--------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| 2/2/2023 | | | | | | | | | | | | |
| Fiscal YR 2023 | 7/31/2022 | 8/31/2022 | 9/30/2022 | 10/31/2022 | 11/30/2022 | 12/31/2022 | 1/31/2023 | 2/29/2023 | 3/31/2023 | 4/30/2023 | 5/31/2023 | 6/30/2023 |
| Beg Fund Bal | \$ 10,575,494 | \$ 8,415,776 | \$ 7,951,654 | \$ 4,424,482 | \$ 3,437,913 | \$ 1,621,754 | \$ 1,462,815 | \$ 1,050,281 | \$ 1,050,281 | \$ 1,050,281 | \$ 1,050,281 | \$ 1,050,281 |
| - Restrictions | \$ 1,351,195 | | | | | | | | | | | |
| + Revenues | \$ 891,096 | \$ 1,181,350 | \$ (1,161,044) | \$ 916,558 | \$ 839,116 | \$ 1,655,584 | \$ 1,452,136 | \$ - | \$ - | \$ - | \$ - | \$ - |
| - Expenditures | \$ 1,896,045 | \$ 1,645,472 | \$ 2,366,127 | \$ 1,903,127 | \$ 2,655,275 | \$ 1,814,523 | \$ 1,864,671 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Fund Balance | \$ 8,415,776 | \$ 7,951,654 | \$ 4,424,482 | \$ 3,437,913 | \$ 1,621,754 | \$ 1,462,815 | \$ 1,050,281 | \$ 1,050,281 | \$ 1,050,281 | \$ 1,050,281 | \$ 1,050,281 | \$ 1,050,281 |
| 0% | 26% | 24% | 13% | 10% | 5% | 4% | 3% | 3% | 3% | 3% | 3% | 3% |

| General Fund Fund Balance Report | | | | | | | | | | | | |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| 2/2/2023 | | | | | | | | | | | | |
| Fiscal YR 2022 | 7/31/2021 | 8/31/2021 | 9/30/2021 | 10/31/2021 | 11/30/2021 | 12/31/2021 | 1/31/2022 | 2/29/2022 | 3/31/2022 | 4/30/2022 | 5/31/2022 | 6/30/2022 |
| Beg Fund Bal | \$ 8,987,438 | \$ 6,681,684 | \$ 6,573,756 | \$ 6,247,138 | \$ 5,301,578 | \$ 4,168,617 | \$ 3,693,198 | \$ 2,851,525 | \$ 2,809,260 | \$ 6,322,964 | \$ 5,549,206 | \$ 7,213,167 |
| - Restrictions | \$ 1,221,178 | | | | | | | | | | | |
| + Revenues | \$ 622,137 | \$ 1,584,732 | \$ 1,358,648 | \$ 987,575 | \$ 1,023,384 | \$ 1,580,631 | \$ 834,430 | \$ 1,770,390 | \$ 5,177,623 | \$ 1,065,010 | \$ 3,504,505 | \$ 4,808,629 |
| - Expenditures | \$ 1,664,113 | \$ 1,735,260 | \$ 1,685,265 | \$ 1,933,135 | \$ 2,156,346 | \$ 2,056,090 | \$ 1,676,103 | \$ 1,812,654 | \$ 1,663,919 | \$ 1,838,767 | \$ 1,940,544 | \$ 2,667,481 |
| Fund Balance | \$ 6,681,684 | \$ 6,573,756 | \$ 6,247,138 | \$ 5,301,578 | \$ 4,168,617 | \$ 3,693,198 | \$ 2,851,525 | \$ 2,809,260 | \$ 6,322,964 | \$ 5,549,206 | \$ 7,213,167 | \$ 10,575,494 |
| 0% | 20% | 20% | 19% | 16% | 13% | 11% | 9% | 8% | 19% | 17% | 22% | 32% |

Values may change as Adjusting Journal Entries are posted.

Fund Balance is actually calculated once at the end of the fiscal year. The "Fund Balance" figure provides an estimation of the accessible FB each month. The 6/30 Fund Balance represents total reserves at year end.

4

*Vectra Wealth Advisors statements arrive around the 15th of each month
 ColoTrust Edge account created January 2022 with funds transferred from VectraWealth*

ADDENDUM B

2023-24 School Calendar Calendar Recommendation



Historic Background



- Spring District Calendar Committee
- 3 Years Out
- Overall Redesign in the Spring 2019
 - Later start and later end dates
 - Addition of week long breaks
 - More full weeks of instruction
 - Opportunities for HS students to get caught up
 - Encouragement for families to take vacations and hunting trips on scheduled breaks
 - Mental Health Breaks

Current Process



- Standing calendar brought to Board on 10/26/22 for discussion and on 11/9/22 for approval
- Calendar removed from consent agenda for further feedback
- Major feedback areas identified by executive administration
 - a. Start and end date
 - b. Winter break start and end dates
 - c. Structure of breaks during the student calendar
- Survey questions added to District survey of parents and teachers
- School Accountability Committees asked to consider all aspects and provided feedback
- Final recommendation brought back to the Board for action

Feedback on Start and End Dates



**Early Start in August/
End by Memorial Day**

40% Parents

48% Staff

High School SAC

**Late Start in August/
End after Memorial Day**

44% Parents

38% Staff

Gateway SAC

Summit SAC

Undecided/Compromise

Middle School SAC

Columbine SAC

Feedback on Start and End Dates for the Winter Break



Early to the Holidays/ Early to Return

35% Parents

29% Staff

Late to the Holidays/ Late to Return

45% Parents

59% Staff

Gateway SAC

Summit SAC

High School SAC

Undecided/Compromise

Middle School SAC

Columbine SAC

Feedback on Structure of Breaks



Full Weeks

42% Parents

60% Staff

Gateway SAC

Summit SAC

Long Weekends Around Holiday

39% Parents

29% Staff

Undecided/Compromise

High School SAC

Middle School SAC

Columbine SAC

WOODLAND PARK SCHOOL DISTRICT RE-2

2023-2024 Calendar

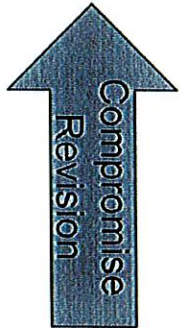
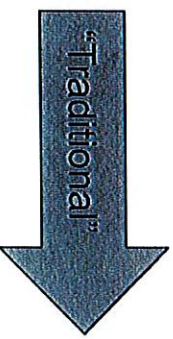
OPTION 1

Disclaimer: Calendar Subject to Change

| JULY | AUGUST | SEPTEMBER | OCTOBER |
|---|---|---|---|
| 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 |

| NOVEMBER | DECEMBER | JANUARY | FEBRUARY |
|---|---|---|---|
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| MARCH | APRIL | MAY | JUNE |
|---|---|---|---|
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WOODLAND PARK SCHOOL DISTRICT RE-2

2023-2024 Calendar

OPTION #2

Disclaimer: Calendar Subject to Change

| JULY | AUGUST | SEPTEMBER | OCTOBER |
|---|---|---|---|
| 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 |

| NOVEMBER | DECEMBER | JANUARY | FEBRUARY |
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| MARCH | APRIL | MAY | JUNE |
|---|---|---|---|
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Area School Comparison



| | Start | End | Winter Break (Student days) | October Breaks | February Breaks |
|----------|-------|-------|--------------------------------|------------------------------------|--|
| Manitou | 8/18 | 5/23 | 14 | 3 day weekend + 3.5 day weekend | 2.5 day weekend + 4.5 day weekend |
| Chey Mtn | 8/17 | 5/24 | 13 | 4 day weekend + 4 day weekend | 3 day weekend + 3 day weekend |
| D11 | 8/15 | 5/24 | 13 | 4 day weekend + 4 day weekend | 3 day weekend + 4 day weekend (March) |
| D20 | 8/14 | 5/29* | 13 | 4 day weekend + 4 day weekend | 4 day weekend + extended Spring Break |
| D49 | 8/1 | 5/24 | 11 | 2 week break | 2 week break |

Next Steps

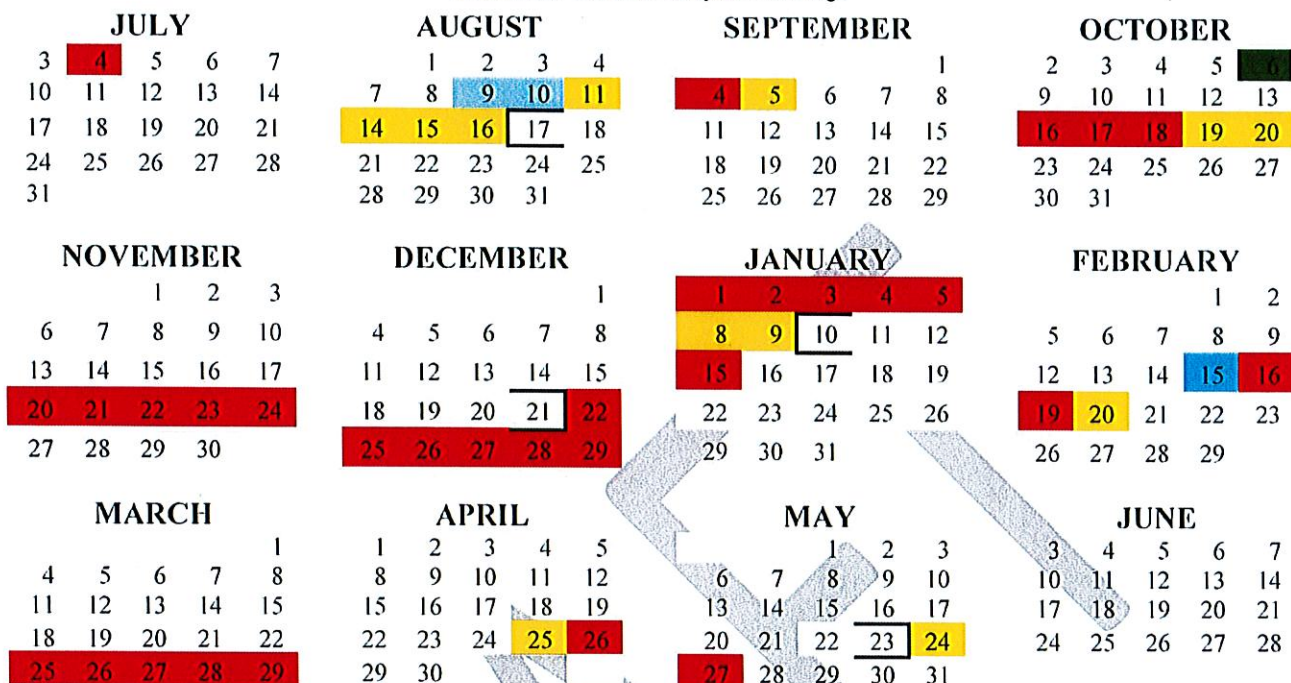
- 2023-24 Calendar Recommendation
- Action to Approve 2023-24 Calendar
- Recommendation for 2024-25 & 2025-26 Calendars



WOODLAND PARK SCHOOL DISTRICT RE-2
2023-2024 Calendar

OPTION 1

Disclaimer: Calendar Subject to Change



- July 4 - Fourth of July
- September 4 - Labor Day
- November 23 - Thanksgiving
- December 25 - Christmas
- January 1 - New Year's Day
- January 15 - MLK Jr. Day
- February 19 - Presidents' Day
- March 25-29 - Spring Break
- May 27 - Memorial Day

New Teachers Report: August 9 & 10

Staff Development/Workday

District Closed

K-12 Parent Teacher Conference and/or K-12 Data Workday – No school

K-8 Parent Teacher Conference and/or K-8 Data Workday – No School for Elem & MS, Full day of school for HS

Beginning of Semester

Ending of Semester

of Full Instructional Weeks: 26

| | Elem | MS | HS | Staff |
|--------------|------------|------------|------------|------------|
| Aug | 11 | 11 | 11 | 15 |
| Sep | 19 | 19 | 19 | 20 |
| Oct | 16 | 16 | 16 | 19 |
| Nov | 17 | 17 | 17 | 17 |
| Dec | 15 | 15 | 15 | 15 |
| Jan | 15 | 15 | 15 | 17 |
| Feb | 17 | 17 | 18 | 19 |
| Mar | 16 | 16 | 16 | 16 |
| Apr | 20 | 20 | 20 | 21 |
| May | 17 | 17 | 17 | 18 |
| Total | 163 | 163 | 164 | 177 |

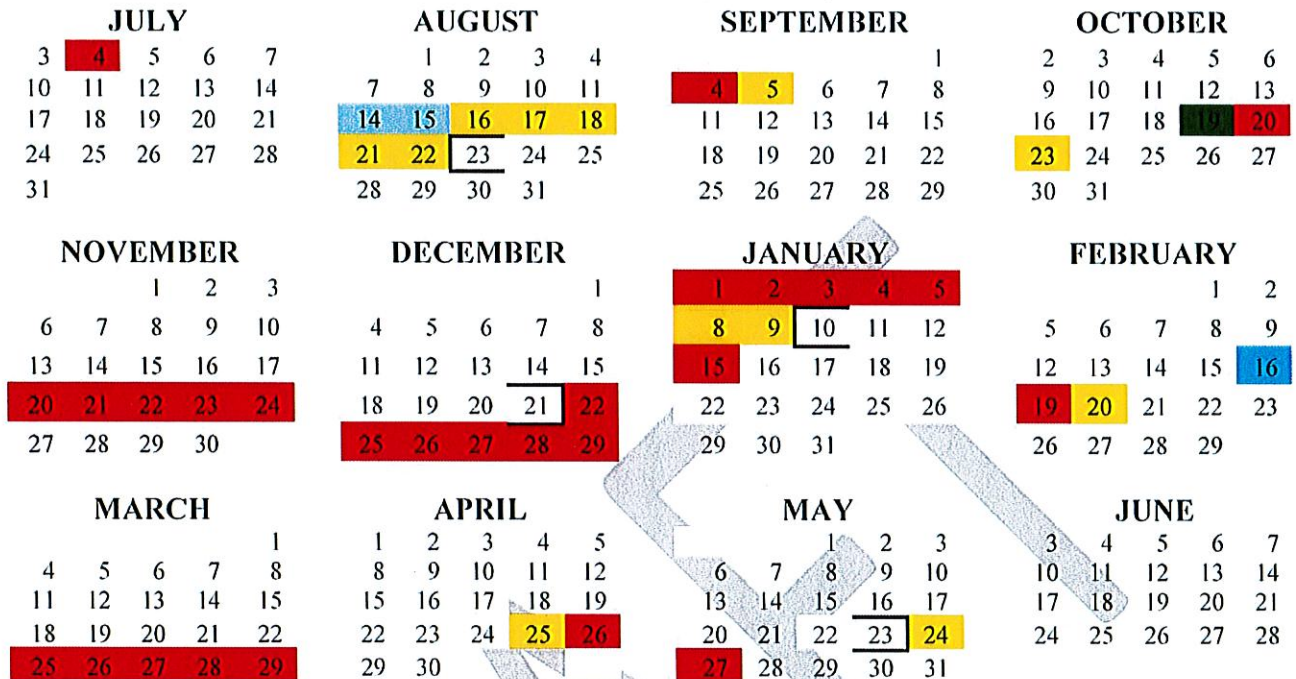
Elementary Hours – 163 x 380 minutes = 1032.33 hours
 Middle School Hours – 163 x 400 minutes = 1086.66 hours
 High School Hours – 164 x 405 minutes = 1107.00 hours

First Semester = 78 days
 Second Semester = 86 days (HS), 85 days (E, MS)

WOODLAND PARK SCHOOL DISTRICT RE-2
2023-2024 Calendar

OPTION 2

Disclaimer: Calendar Subject to Change



- July 4 - Fourth of July
- September 4 - Labor Day
- November 23 - Thanksgiving
- December 25 - Christmas
- January 1 - New Year's Day
- January 15 - MLK Jr. Day
- February 19 - Presidents' Day
- March 25-29 - Spring Break
- May 27 - Memorial Day

New Teachers Report: August 14 & 15

Staff Development/Workday

District Closed

K-12 Parent Teacher Conference and/or K-12 Data Workday – No school

K-8 Parent Teacher Conference and/or K-8 Data Workday – No School for Elem & MS, Full day of school for HS

Beginning of Semester

Ending of Semester

of Full Instructional Weeks: 25

| | Elem | MS | HS | Staff |
|--------------|------------|------------|------------|------------|
| Aug | 7 | 7 | 7 | 12 |
| Sep | 19 | 19 | 19 | 20 |
| Oct | 19 | 19 | 19 | 21 |
| Nov | 17 | 17 | 17 | 17 |
| Dec | 15 | 15 | 15 | 15 |
| Jan | 15 | 15 | 15 | 17 |
| Feb | 18 | 18 | 19 | 20 |
| Mar | 16 | 16 | 16 | 16 |
| Apr | 20 | 20 | 20 | 21 |
| May | 17 | 17 | 17 | 18 |
| Total | 163 | 163 | 164 | 177 |

Elementary Hours – 163 x 380 minutes = 1032.33 hours
 Middle School Hours – 163 x 400 minutes = 1086.66 hours
 High School Hours – 164 x 405 minutes = 1107.00 hours

First Semester = 77 days
 Second Semester = 87 days (HS), 86 days (E, MS)