**WOODLAND PARK SCHOOL DISTRICT Re-2**

Application for

INTERIM SUPERINTENDENT OF SCHOOLS

**1. PERSONAL INFORMATION:**

Last Name: Click here to enter text. First Name: Click here to enter text. Middle: Click here to enter text.

Home Address: Click here to enter text. Telephone: Click here to enter text.

City: Click here to enter text. State: Click here to enter text. Zip: Click here to enter text.

Business Address: Click here to enter text. Telephone: Click here to enter text.

City: Click here to enter text. State: Click here to enter text. Zip: Click here to enter text.

E-mail address where you can be contacted: Click here to enter text.

In what language(s) are you fluent? Click here to enter text.

*\*\*ALL CORRESPONDENCE WILL BE SENT TO THE ABOVE E-MAIL ADDRESS UNLESS YOU REQUEST OTHERWISE\*\**

**2. PRESENT POSITION:**

Please respond to each item. If you are currently employed in a public school position, list your current position, not the most recent school position and provide as complete information as possible.

Are you presently employed? Enter Yes or No: Click here to enter text.

Title: Click here to enter text. Since: Click here to enter text.

Employing Institution: Click here to enter text. Telephone: Click here to enter text.

Address: Click here to enter text.

City: Click here to enter text. State: Click here to enter text. Zip: Click here to enter text.

Total pupils enrolled: Click here to enter text. Number of elementary schools: Click here to enter text.

Number of Middle/Jr. High Schools: Click here to enter text. Number of High Schools: Click here to enter text.

Number of Classified Staff: Click here to enter text. Number of Certified Staff: Click here to enter text.

Present Salary $: Click here to enter text. Benefits and approx. values: Click here to enter text.

Length of present contract: Click here to enter text.Expiration Date: Click here to enter text. Date Available: Click here to enter text.

Reason for leaving most recent position: Click here to enter text.

Name of immediate supervisor: Click here to enter text. Title: Click here to enter text.

Phone-business: Click here to enter text. Phone-residence: Click here to enter text.

What administrator certificates/licenses do you hold? Click here to enter text.

**3. BACKGROUND CHECK:**

In addition to the following information, a thorough background check will be conducted as required by state law.

1. Have you ever been convicted of a felony, pleaded *nolo contendere* or received probation for any offense involving moral turpitude? (Moral turpitude includes, but is not limited to such offenses as theft, attempted theft, murder, rape, embezzlement and indecency with a minor.) Enter Yes or No: Click here to enter text.

If yes, state here (A) the nature of the offense, (B) the date of the conviction, (C) the name and address of the court, and (D) other pertinent details.\* Click here to enter text.

*\*Conviction of a crime is not an automatic bar to employment. The District will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.*

1. Have you ever been involuntarily terminated or asked to resign from the employment of another school district?

Enter Yes or No: Click here to enter text.

If yes, please give the name of the District, the date and the reasons for the termination or request for resignation.

Click here to enter text.

1. Have you ever reached a mutual decision with an employing school board to vacate a contract prior to its expiration? Enter Yes or No: Click here to enter text.

If yes, please explain. Click here to enter text.

1. Are you aware of any reason you would not be able to perform the duties required of the position for which you are making an application? Enter Yes or No: Click here to enter text.

If yes, please explain**.** Click here to enter text.

**4. REQUIRED RESUME AND REFERENCE LETTERS:**

Please include a current resume and letters of reference which have been written within the past two (2) years.

**5. REFERENCES:**

Please list contact information for three personal references (they may be the same individuals who wrote letters of reference for you.)

Name Organization Address Phone

1. Click here to enter text.

2. Click here to enter text.

3. Click here to enter text.

**6. STATED REQUIREMENTS AND INFORMATION:**

* Candidates must be able to perform the essential functions of the position. The Board of Education may require at its own expense a complete physical exam once a conditional offer of employment is made.
* This application and all associated documents will remain confidential to the extent allowed by Colorado law.

Note: Colorado’s Public Records law allows applicants’ records to remain confidential, if requested in writing, until such time the applicant becomes a finalist for the position. An effort will be made to notify those applicants prior to designation “finalists” for the position. When an applicant becomes a finalist, all records will become available for public inspection with the exception of letters of reference or medical, psychological, and sociological data.

* **Address communications to:**

**Kelley Havin**

**Secretary to the Board of Education**

**Woodland Park School District Re-2**

**P.O. Box 99**

**Woodland Park, CO 80866**

**Phone: 719/686-2012 Cell: 719/494-4181 E-Mail:** [**khavin@wpsdk12.org**](mailto:khavin@wpsdk12.org)

* It is expected that your completed application packet including all materials will be received on or before the application deadline
* Applicants are asked not to contact the Board of Education except as otherwise requested to do so.

**AGREEMENT**

**I hereby certify that all statements made on this application are true, accurate, and complete. Any misrepresentation or willful omissions of facts shall be sufficient cause for disqualification of the application or termination of employment. I hereby authorize the District or its agents to conduct work history and personal reference checks to verify statements on this application form and other materials provided as part of my application for this position.**

Click here to enter text.

**E-Signature & Date**

EQUAL OPPORTUNITY EMPLOYER

Woodland Park School District Re-2 does not unlawfully discriminate against otherwise qualified students, employees, applicants for employment, or members of the public on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, ancestry, or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth; is also prohibited in accordance with state and/or federal law. Complaint procedures have been established for students, parents, employees and members of the public. The following person has been identified as the compliance officer for the District – Chief of Staff – P.O. Box 99 – Woodland Park, Colorado 80866 – (719) 686-2000.